

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION APPROVING: A) ALLOCATION OF UNDESIGNATED (GENERAL SUPPORT) DONATIONS THROUGH SMC STRONG EQUALLY AMONG (1) INDIVIDUALS AND FAMILIES RESIDING IN SAN MATEO COUNTY (THE “COUNTY”), (2) COUNTY NON-PROFIT ORGANIZATIONS, AND (3) SMALL BUSINESSES OPERATING WITHIN THE COUNTY; AND B) DISTRIBUTION PLAN FOR ADDITIONAL AMOUNTS DONATED THROUGH SMC STRONG TO (1) INDIVIDUALS AND FAMILIES RESIDING IN THE COUNTY, (2) COUNTY NON-PROFIT ORGANIZATIONS, AND (3) SMALL BUSINESSES OPERATING WITHIN THE COUNTY; AND C) DEVELOPMENT OF GRANT PROGRAM FOR ADDITIONAL AMOUNTS DONATED THROUGH SMC STRONG TO NON-PROFIT ORGANIZATIONS**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on March 3, 2020, pursuant to California Health and Safety Code Section 101080, the San Mateo County Health Officer (“County Health Officer”) declared a local health emergency throughout San Mateo County related to the novel coronavirus (COVID-19); and

**WHEREAS**, on March 10, 2020, the San Mateo County Board of Supervisors (the “Board”) ratified and extended this declaration of local health emergency; and

**WHEREAS**, on March 3, 2020, pursuant to California Government Code 8630, *et seq.*, and Chapter 2.46 of the San Mateo County Ordinance Code, the San Mateo County Director of Emergency Services proclaimed a local emergency throughout San Mateo County related to COVID-19; and

**WHEREAS**, on March 10, 2020, the Board ratified and extended the proclamation of a state of emergency and this state of emergency remains in effect; and

**WHEREAS**, on March 16, 2020, the County Health Officer issued an order that, among other things, directs all individuals currently living within San Mateo County to shelter in their place of residence, and authorizes individuals to leave their residences only for certain “Essential Activities,” Essential Governmental Functions,” or to operate “Essential Businesses,” and, on March 31, 2020, the County Health Officer extended and modified this shelter-in-place order; and

**WHEREAS**, on March 19, 2020, the Governor issued a statewide shelter-in-place order in Executive Order N-33-20; and

**WHEREAS**, while the long-term societal and economic impacts of COVID-19 will not be known for some time, the immediate impacts to the local San Mateo County community have already been deep and severe, as residents throughout the County are confronting sudden and substantial economic hardship due to unexpected medical costs and job losses, non-profit organizations are seeing increased demand for services during a time of reduced donations and small businesses have experienced significant reductions in income due to lower customer demand, forced closures, decreases in available workforce, and increased expenses; and

**WHEREAS**, the Board has contributed \$3 million in Measure K funds to seed San Mateo County Strong Fund (“SMC Strong”) to assist individuals and families, non-profits and small businesses in the County that have been adversely affected by COVID-19: and

**WHEREAS**, to date, over 800 community members have donated to SMC Strong for a projected total of \$1.5 million in additional funds and, while some donors have directed their contributions to assist individuals and families, non-profits or small

business, over 50% of the donations received have been undesignated (i.e., for general support); and

**WHEREAS**, to assist individuals and families impacted by COVID-19, the Board approved distribution of \$1 million in Measure K funds to the Silicon Valley Community Foundation (“SVCF”), which pursuant to a Grant Agreement with the County (the “Grant Agreement”), is supporting County residents through emergency assistance grants disbursed through the County’s eight Core Service agencies; and

**WHEREAS**, in just two weeks, individuals and families living in the County have requested more than \$1 million in emergency financial assistance from the County’s core services agencies under the SMC Strong distribution plan approved by the Board; and

**WHEREAS**, to assist local small businesses, the Board approved distribution of \$1 million in Measure K funds to establish a small business emergency grant program administered by the SMCU Community Fund, under which qualifying small businesses will receive grants of no more than \$10,000 and that, in order to be eligible for such grant relief, a small business applicant must meet the following criteria: (a) the business is a for-profit company with at least two employees; (b) the business has a primary office, storefront, or business space that is open to the public and located within the geographical boundaries of the County; (c) since March 31, 2019, the business has had all applicable and required business license(s) or permit(s) or other government-issued registration document(s); (d) the business has been open for business for at least one year at the time of application; (e) the business has either (i) the equivalent of ten or fewer full time equivalent employees as of February 15, 2020 or (ii) less than

\$2,500,000 in annual gross revenues; and (f) the business has suffered a demonstrated reduction in gross revenue due to COVID-19 of at least twenty five percent (25%); and

**WHEREAS**, the County's small business grant program is expected to go live April 27, 2020 and, while the \$1 million in Measure K funds originally allocated to the program will benefit approximately 100 small businesses throughout the County, many more businesses require assistance; and

**WHEREAS**, to assist County non-profit organizations, the Board approved a distribution of \$1 million in Measure K funds, also administered by SVCF pursuant to the Grant Agreement, to the County's eight Core Service Agencies and homeless shelter providers; and

**WHEREAS**, the ongoing shelter-in-place orders are creating increased need for essential services provided by non-profit organizations in the County, such as mental health services, food distribution and delivery and programs that assist and support the elderly and homebound; and

**WHEREAS**, there are multiple non-profit organizations that provide these essential services in the County that need financial assistance to meet growing client needs and the challenges of providing services during the COVID-19 pandemic; and

**WHEREAS**, according to a survey conducted by the County in collaboration with Thrive, the Alliance of Nonprofits for San Mateo County, 87% of County non-profits surveyed are anticipating cash flow issues, 93% have already cut services to minimize contact, and 67% have canceled fundraising events; and

**WHEREAS**, pursuant to the Grant Agreement, SVCF will administer the funds for a non-profit organization grant program under which grants of no more than \$20,000 per

applicant would be made to charitable (i.e., 501(c)(3)) non-profit organizations providing any of the following services in the County: mental health services; food distribution; or assistance-based services to individuals who are 65 years or older and/or homebound; and

**WHEREAS**, the County would control the application and selection process for grants under the non-profit organization grant program; and

**WHEREAS**, the County would begin receiving applications for the non-profit organization grant program beginning May 4, 2020; applications would then be reviewed by a committee comprised of representatives from the County Human Services Agency, County Health System, County Manager's Office, and Thrive, The Alliance of Nonprofits for San Mateo County; selection criteria would include ensuring a geographic representation of non-profit services throughout the County; and, finally, SVCF would distribute grant funds to selected non-profit organizations.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Board approves allocation of undesignated (general support) donations through SMC Strong equally among (a) individuals and families residing in San Mateo County, (b) County non-profit organizations, and (c) small businesses operating within the County, with each receiving a one-third share of undesignated (general support) donations through SMC Strong.

**BE IT FURTHER RESOLVED** that additional SMC Strong donations to individuals/families and small businesses, including the one-third share of undesignated donations allocated to each as described above, shall be distributed according to the existing distribution plans adopted by the Board for those two groups—therefore, donations to individuals/families would be distributed to SVCF for emergency financial

assistance to County residents adversely impacted by COVID-19 disbursed through the County's eight Core Service Agencies, and donations to small businesses would be distributed to the SMCU Community Fund for additional grants to qualifying small businesses through the County's small business emergency grant program.

**BE IT FURTHER RESOLVED** that additional amounts donated to non-profit organizations through SMC Strong shall be administered through a grant program targeting non-profit organizations providing the next level of critical services to County residents during this COVID-19 pandemic, including mental health, food distribution, and assistance to the elderly and homebound; and

**BE IT FURTHER RESOLVED** that the Board approves development of a non-profit organization grant program to be administered in accordance with the terms and intent of this resolution. The County Manager, or designee(s), shall periodically report back to the Board regarding the status of the efforts called for by this resolution.

\* \* \* \* \*