

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. ATR24-00084	
DEPARTMENT: County Health / Correctional Health Services				DATE: 6/10/2024	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	63110	4111		230,325	Regular Hours - Perm Position
	63110	7311			Fixed Assets - Equipment
TO	63110	5868		230,325	Outside Hospital Service
Justification (Attach Memo if Necessary): See Supporting Attachment.					
DocuSigned by:					
DEPARTMENT HEAD <i>Louise P. Rogers</i> <small>5FA0DB8B58304D3</small>				DATE 6/11/2024	
2. <input type="checkbox"/> Board Action Required <input type="checkbox"/> Four-Fifths Vote Required <input checked="" type="checkbox"/> Board Action Not Required Remarks:					
DocuSigned by:					
COUNTY CONTROLLER <i>Nyoe Nyoye</i> <small>311A76FBA8404C2</small>				DATE 6/11/2024	
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
DocuSigned by:					
COUNTY EXECUTIVE <i>Roberto Mandujia</i> <small>5178A926843D471</small>				DATE 6/12/2024	
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
 RESOLUTION TRANSFERRING FUNDS
 RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

 Absent _____
 Supervisors: _____

 PRESIDENT, BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

ATTEST: _____
 Clerk of Said Board

**County of San Mateo
Appropriation Transfer Request
(Supporting Attachment)**

Department: County Health / Correctional Health Services

Date: 6/10/2024

REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:

CODES					
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only	AMOUNT	DESCRIPTION
FROM	63110	4111		200000	Reg Hours - Perm Position
	63110	7311		30325	Fixed Assets - Equipment
	Subtotal			230,325	
TO	63110	5868		230325	Outside Hospital Service
	Subtotal			230,325	



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Health Department
Correctional Health Services

DATE: June 10, 2024

TO: Robert Manchia, Budget Director

FROM: Louise Rogers, Chief, County Health
Gina Wilson, Chief Financial Officer, County Health
Michael del Rosario, Director, Correctional Health
Leilani Chua, Administrative Services Manager, Correctional Health

SUBJECT: Year-End ATR Increasing Services and Supplies for Correctional Health

Recommendation

Approve an Appropriation Transfer Request (ATR) for Correctional Health Services to increase Services and Supplies – Outside Hospital Services (\$230,325).

Background/Discussion

Outside Hospital Services are over budget due to increase in trauma, emergency room, and long-term care visits.

There is a projected salary and benefits saving (\$200,000) due to hard-to-fill vacant nursing and social worker positions. There is a projected fixed asset saving of (\$30,325) due to the decision to continue utilizing sterilization services from San Mateo Medical Center (SMMC) rather than purchasing dental sterilization equipment as we do not have adequately trained staff to manage the services provided by SMMC.

There is no change to Net County Cost as a result of this ATR.