

AMENDMENT ONE TO AGREEMENT

BETWEEN THE COUNTY OF SAN MATEO AND SELF HELP FOR THE ELDERLY

THIS AMENDMENT TO THE AGREEMENT, entered into this _____. 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Self Help for the Elderly, hereinafter called "Contractor";

WITNESSETH:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for Health Insurance Counseling and Advocacy Program (HICAP) services on March 20, 2026; and

WHEREAS, the parties wish to amend the Agreement to add \$253,382 in funds for a revised total amount of \$337,853, extend the term through March 31, 2027, update performance measure section in Exhibit A and payment matrix and closeout date in Exhibit B.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

- 1. Section 3 Payments of the agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County’s total fiscal obligation under this Agreement exceed Three Hundred Thirty Seven Thousand Eight Hundred and Fifty Three dollars (\$337,853). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

- 2. Section 4 Term of the agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from April 1, 2026 through March 31, 2027.

- 3. Exhibit A, Section 2 Units of Service is updated to read as follows:

Units of Service

Contractor agrees to provide a minimum of the following Primary HICAP Units of Service from April 1, 2026 through March 31, 2027:

State Performance Measures: San Mateo County

PM	Target Penetration Count
1.1	874

1.2	57
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Federal Performance Measures: San Mateo County

PM	Minimum Target Penetration Count	Improvement Target Penetration Count
2.1	2111	3805
2.2	2490	5858
2.3	147	239
2.4 Total	674	2269
2.4a	427	797
2.4b	0	0
2.4c	247	1472
2.5	2098	4172

4. Exhibit B, payment matrix is updated to read as follows:

Contractor shall operate the following Older Americans Act (OAA) programs: Health Insurance Counseling and Advocacy (HICAP) Services described in this Exhibit B reflect program funding and payment method during fiscal year April 1, 2026, through March 31, 2027. This/These programs shall operate in accordance with the California Department of Aging (CDA) and/or state licensing regulations, applicable federal laws, and the standards and requirements established by Aging and Disability Services (ADS) of San Mateo County.

Federal funds shall not be used to pay for costs to meet cost sharing, or matching requirements of any other federally funded program, unless the program specifically allows for such activity.

Contractor shall not submit claims or demands or otherwise collect from an additional funding source for a service where a “Comprehensive Basic Daily Rate” of reimbursement is being applied.

During April 1, 2026, through March 31, 2027, County’s maximum fiscal obligation and payment schedule is listed below:

Program	Services	Funding Source	HICAP Period A	HICAP Period B	HICAP Total
			4/1/2026 - 6/30/2026	7/1/2026 - 3/31/2027	
Health Insurance Counseling and Advocacy Program	Description is included in Schedule A	Ins.Fund Reimbursement	\$29,853	\$89,525	\$119,378
		State HICAP Fund	\$14,920	\$44,761	\$59,681
		Fed. SHIP Fund	\$22,102	\$66,307	\$88,409

		Fed. SHIP Fund Adjustment			\$0
		HICAP Augmentation	\$17,596	\$52,789	\$70,385
		HICAP Total	\$84,471	\$253,382	\$337,853


5. Exhibit B, Section 5 Closeout is updated to read as follows:

Annual Closeout Report along with closeout invoice shall be submitted to County by April 15, 2027, for the period of April 1, 2026, to March 31, 2027.

6. All other terms and conditions of the agreement dated March 20, 2026, between the County and Contractor shall remain in full force and effect.

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: SELF HELP FOR THE ELDERLY

<p>Signed by:  <small>DOC1C903E5FA4E0...</small></p> <hr/> <p>Contractor Signature</p>	<p>5/22/2026</p> <hr/> <p>Date</p>	<p>Anni Chung</p> <hr/> <p>Contractor Name (please print)</p>
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For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board