

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH EDENRED BENEFITS, LLC TO PROVIDE COMMUTE ALTERNATIVE BENEFIT SERVICES, EXTENDING THE TERM BY SEVENTEEN MONTHS THROUGH OCTOBER 30, 2026, AND INCREASING THE AMOUNT BY \$2,750,000 TO AN AMOUNT NOT TO EXCEED \$9,150,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on July 27, 1993, this Board established a monthly transit subsidy for County employees to “encourage employees to commute to work in a manner other than driving alone,” and to comply with the Bay Area Air District's Regulation 14, Rule 1, which requires large employers to implement programs to reduce drive alone commutes and promote alternatives such as ridesharing and public transit (Resolution No. 057387); and

**WHEREAS**, on January 26, 2021, this Board adopted the Government Operations Climate Action Plan (GOCAP) (Resolution No. 077960) committing the County to reducing employee commute-related greenhouse gas emissions, which are primarily generated by drive alone travel, by 95 percent by 2035; and

**WHEREAS**, offering a comprehensive employee commuter benefits program positions the County to successfully fulfill the Board’s commitment; and

**WHEREAS**, on May 14, 2019, this Board approved an agreement with Edenred Benefits, LLC (Edenred), formerly Edenred Commuter Benefit Solutions LLC, for \$2,900,000 with a contract term of May 14, 2019 through May 13, 2022, to provide commute alternative benefit services (Resolution No. 076588), which includes distributing the monthly transit subsidy valued at up to \$150 per employee and utilized by approximately 1,200 employees; and

**WHEREAS**, the value of the transit subsidy is included in this contract amount and constitutes the majority of the contract amount and where Edenred assesses an administrative overhead fee totaling 4 percent of the total contract value; and

**WHEREAS**, on March 22, 2022, this Board approved Amendment 1 (Resolution No. 078792), increasing program funding by \$2,000,000 to an amount not to exceed \$4,900,000 extending the contract term through May 13, 2024, which allowed County employees continuity of commuter benefit services while concerns over the use of public transit during Covid-19 were alleviated and commute patterns started to achieve an equilibrium; and

**WHEREAS**, on April 9, 2024, this Board approved Amendment 2 (Resolution No. 080285), increasing program funding by \$1,500,000 to an amount not to exceed \$6,400,000 extending the contract term through May 13, 2025, which allowed time to conduct a competitive procurement to secure a vendor to perform a comprehensive program assessment to assess post-pandemic commute program patterns, the County's changing building portfolio, and industry best practices to reduce commuter greenhouse gas emissions; and

**WHEREAS**, the amendment ensures continuity of commuter benefit services while the Shift program assessment is completed and a competitive solicitation process is conducted for a new program administrator, and the transition to the awarded vendor is completed, including accounting system and employee platform migrations; and

**WHEREAS**, such an agreement has been presented to this Board, which the Board has examined as to form and substance and this Board wants to enter into the agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is hereby authorized and directed to execute said amendment with Edenred Benefits, LLC for commute alternative benefit services to increase the amount by \$2,750,000 to an amount not to exceed \$9,150,000 and to extend the term through October 30, 2026 for and on behalf of the County of San Mateo, and the clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Sustainability Department, or the Director's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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