

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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### **RESOLUTION ESTABLISHING THE 2026 CHARTER REVIEW COMMITTEE TO MAKE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS REGARDING PROPOSED AMENDMENTS TO THE COUNTY CHARTER**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, San Mateo County Charter section 801 provides that the Board of Supervisors shall convene a Charter review committee within eight years of the last complete Charter review and that said committee shall review the Charter and, after public hearings, make appropriate recommendations for amendment or revision to the Board; and

**WHEREAS**, the last Charter review committee convened by this Board was in 2018, and this Board has determined that a committee should be convened to review the Charter in 2026; and

**WHEREAS**, on September 23, 2025, this Board created an ad hoc subcommittee for the purposes of developing and presenting recommendations regarding the creation of the 2026 Charter Review Committee, and the Board considered the subcommittee's recommendations at its December 2, 2025 meeting, and during that meeting, the Board provided direction regarding criteria for the composition, scheduling, and guidance to be given to the 2026 Charter Review Committee; and

**WHEREAS**, the Board desires that any recommendation of the Charter Review Committee to amend the Charter be received by May 1, 2026, in order to allow the Board adequate time to consider the recommendations and to further consider whether to place any amendments to the Charter on the November 3, 2026, election ballot; and

**WHEREAS**, given the need to convene Charter Review Committee meetings as soon as possible in 2026, the Board intends to appoint all members of the Charter Review Committee at the January 13, 2026 Board meeting.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** as follows:

1. The 2026 Charter Review Committee is hereby established consisting of up to sixteen (16) members, selected as follows: (a) each Board member will select one member from the residents within the Board member's District; (b) the Board will select up to eleven (11) members representing the following community interest groups and organizations: (1) cities; (2) schools; (3) organized labor; (4) businesses; (5) underserved communities (6) LGBTQI+ community; (7) seniors; (8) youth; (9) environmental groups; (10) immigrants' rights groups; and (11) voting rights organizations. Notwithstanding the foregoing, the Board may choose to fill all, some, or none of the representative seats described above. There shall be no alternates.

2. The Committee shall appoint a Chair to preside over meetings of the Committee, and a Vice Chair to preside in the absence of the Chair.
3. The Committee will comply with the open meeting and other requirements set forth in the Ralph M. Brown Act.
4. A majority of the filled seats shall constitute a quorum of the Committee and shall also be the voting requirement for approval of recommendations to the Board of Supervisors. Any other motions shall require a majority vote of the members present to pass, and a tie vote shall result in a failed motion.
5. The County Attorney and County Executive, or their designees, shall provide staff support for the Committee.
6. In its review of the Charter, the Committee should consider any changes to the County Charter as authorized by the Constitution and State Law, which in its opinion are appropriate, including but not limited to any specific issues identified by the Board of Supervisors.
7. The Charter Review Committee should submit to the Board, no later than May 1, 2026, any such recommended changes to the County Charter.

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