

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
COMMUNITY OVERCOMING RELATIONSHIP ABUSE**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Community Overcoming Relationship Abuse, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement to provide safety, support and healing for individuals who experience abuse in an intimate relationship and to educate the community to break the cycle of domestic violence on May 1, 2023 for the term of July 1, 2023 through June 30, 2025 in the amount of \$198,432; and

WHEREAS, the parties wish to amend the Agreement to extend the term of the Agreement through June 30, 2028, add \$297,648 in funds and update Exhibits A and B.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section **1. Exhibits and Attachments** of the Agreement are amended to read as follows:

The following exhibits and attachments are attached to this Agreement and incorporated into this Agreement by this reference:

- Exhibit A1—Services (rev. 2025)
- Exhibit B—Payments and Rates
- Attachment D—Child Abuse Prevention and Reporting
- Attachment F—Fingerprinting Certification
- Attachment H—HIPAA Business Associate Requirements
- Attachment I—§ 504 Compliance
- Attachment P— Personally Identifiable Information

2. Section **3. Payments** of the Agreement are amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed

FOUR HUNDRED NINETY-SIX THOUSAND EIGHTY DOLLARS (\$496,080). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this Agreement.

3. Section **4. Term** of the Agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2023, through June 30, 2028.

4. Section **17. Notices** in the case of County is amended to read as follows:

In the case of County, to:

Name/Title: Amy Davidson, Director of Center on Homelessness
 Address: 500 County Center, 1st Floor, Redwood City, CA 94063
 Telephone: 650-877-5444
 Email: adavidson@smcgov.org

5. Original Exhibit A is replaced with attached Exhibit A1, (rev. 2025).

6. Exhibit B's opening paragraphs and matrix are amended to read as follows:

County shall pay the Contractor \$24,804 on a quarterly basis upon receipt and approval of the Contractor's invoices by the Human Services Agency. Quarterly invoices for each fiscal year are due on the following dates:

Service Quarter	Quarterly Invoices
Q1: July-September	October 31
Q2: October-December	January 31
Q3: January-March	April 30
Q4: April-June	June 15 or other date as communicated by HSA based on year-end invoice processes

The Human Services Agency will pay up to \$99,216 per fiscal year, based on actual receipts received from the Marriage License Trust Fund. Payments will be made to Contractor no later than thirty (30) working days after receipt of Contractor's invoice.

7. Exhibit B's invoice shipping information is amended to read as follows:

Invoices shall be sent to:

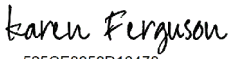
Lesly Randolph, or designee

Center on Homelessness
San Mateo County Human Services Agency
500 County Center, 1st Floor
Redwood City, CA 94063

- 8. All other terms and conditions of the Agreement dated May 1, 2023 between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Community Overcoming Relationship Abuse (CORA)

<div>DocuSigned by:  525CE0858D10470...</div>	<div>4/17/2025</div>	<div>Karen Ferguson</div>
<div>Contractor Signature</div>	<div>Date</div>	<div>Contractor Name (please print)</div>

For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Exhibit A1 (rev. 2025)

In consideration of the payments set forth in Exhibit B, Contractor shall provide the following services:

Community Overcoming Relationship Abuse (CORA) is the only agency in San Mateo County solely dedicated to serving survivors of domestic violence and their children. CORA's mission is to provide safety, support and healing for individuals who experience abuse in an intimate relationship and to educate the community to break the cycle of domestic violence. Utilizing client-centered, trauma-informed practices, CORA's range of free programs and services include:

- Emergency shelter 24-hours-a-day, seven days a week for victims of domestic violence.
- A 24-hours, seven days-a-week, crisis hotline for domestic violence victim calls.
- A drop-in center that operates during normal business hours to assist victims of domestic violence who need help obtaining supportive housing, legal assistance, individual and/or family counseling, and other supportive services.
- A legal hotline for domestic violence victims to access legal assistance and information such as how to obtain a restraining order and other legal services.
- Supportive Short-Term Housing services.
- Mental Health support and peer counseling.
- Family Centered Mental Health Program counseling services.
- Referrals to other community resources for additional help.

HOUSING AND ADVOCACY

CORA will provide housing and advocacy services for victims of domestic violence in San Mateo County. These services will include emergency (safe house) shelter for victims, supportive housing, and other services.

- Emergency shelter will be provided on a 24/7 basis to victims and their children. Shelter options will include, but will not be limited to, hotel or motel stays or CORA Safe House accommodations. CORA will accept referrals to emergency shelter in accordance with the process established by the County. CORA will provide intake assessments, safety planning, individual and family counseling, self-sufficiency education, and case management.
- Upon exiting CORA's Emergency Shelter program, eligible participants will be given priority into CORA's short-term supportive housing program. CORA's Supportive Housing Program includes caseworker staff for domestic violence victims and their children/dependents. To be eligible for supportive housing assistance, the client must create a safety plan for life beyond their stay at CORA's Emergency Shelter. This plan may include obtaining a restraining order against the abuser, changing or obtaining a job, securing safe visitation for children with the non-custodial parent, and changing children's school. CORA will provide intake, assessment, safety planning, counseling, education, and case management services for these transitional housing residents.

24-HOUR CRISIS HOT LINE

CORA will maintain a 24-hour crisis hotline (800-300-1080). Crisis intervention and assistance to domestic violence victims will be provided through this telephone response.

FAMILY CENTERED MENTAL HEALTH COUNSELING

- a. **Peer/Individual** – CORA will provide a means for victims of domestic violence to obtain individual counseling, when it is requested or deemed advisable by project staff. These trauma - informed, individually tailored mental health services will be provided at the CORA shelter, business center, and/or through telehealth via videocall.
- b. **Group Counseling/Support Groups** - CORA will provide interactive group counseling services to domestic violence victims, while utilizing staff and/or appropriately trained volunteer facilitators.
- c. **Counseling to Children of Victims** - CORA will provide access to counseling for children of domestic violence victims. All counseling sessions will be trauma-informed, topic-focused, age- appropriate, and goal-oriented.

COMMUNITY EDUCATION

CORA's Community Education and Outreach Program will conduct outreach presentations throughout San Mateo County at various locations. These presentations will educate participants on the dynamics of domestic violence and the availability of community resources. Special effort will be made to reach out to at-risk or isolated populations such as Latino, Asian, Pacific Islander Community, adolescents, and LGBTQ populations.

LEGAL SERVICES HOTLINE

CORA's Legal Line (650-259-1855) will provide victims of domestic violence access to trained family law attorneys and advocates who can provide advice, information and referrals on criminal and non-criminal intimate partner abuse cases. CORA's Legal Assistance Program staff will offer assistance with understanding criminal process, restraining orders, child custody, divorce and more.

OTHER

Any other related service as deemed appropriate by the County and agreed upon by both parties.

PERFORMANCE MEASURES

Measure	Target per Fiscal Year
Provide emergency shelter to adults and children	25 adults 25 children
Percentage of Emergency Shelter Program clients who receive referrals to services that will help them achieve greater self-sufficiency	85%
Percentage of Emergency Shelter Program clients who exit the program to safe alternative housing	70%
Number of crisis hotline calls received	3,500

Percentage of crisis hotline callers who are more aware of resources and services available to them by the end of their call	90%
Number of clients who receive peer and/or individual counseling	300
Number of clients who receive interactive group counseling services	120
Number of children of domestic violence victims who receive counseling in a trauma-informed, topic-focused, age-appropriate, and goal-oriented manner	100
Number of people who attend an outreach presentation or outreach event to receive information about the dynamics of domestic violence and the availability of community resources	500
Number of people who will receive legal services (access to trained family law attorneys and advocates who can provide advice, information, and referrals on criminal and non-criminal intimate partner abuse cases)	750
Number of calls responded to by the Legal Hotline which provide advice, information, referrals, and court preparation on the phone regarding domestic violence civil and criminal legal matters	2,000

MONITORING REQUIREMENTS

Contractor will be responsible for submitting quarterly activity reports and brief narratives utilizing the format provided by the Human Services Agency. Quarterly activity reports and brief narratives will show the program's performance and outcomes.

Reports will be submitted to:

Lesly Randolph (lrandolph@smcgov.org), or designee,
 Center on Homelessness
 San Mateo County Human Services Agency
 500 County Center, 1st Floor
 Redwood City, CA 94063

Quarterly Activity Reports and Brief Narratives for each fiscal year are due on the following dates:

Service Quarter	Reports and Brief Narratives Due Date
Q1: July-September	October 31
Q2: October-December	January 31
Q3: January-March	April 30
Q4: April-June	July 31

Contractor will submit to Lesly Randolph, or designee, a year-end report consisting of an annual budget showing planned and actual program costs and a roster of CORA's Board of Directors and

meeting dates. The year-end report is due each fiscal year on July 31. Contractor may also be requested to submit a current copy of a financial audit to Human Services Agency.

Contractor will participate in Site Review/Contract Compliance Visits with County designated staff. Contractor will receive at least two weeks advance notice unless there is an urgent programmatic need to expedite the process.