

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION:**

**A) ADOPTING PLANS AND SPECIFICATIONS, INCLUDING CONFORMANCE WITH FEDERAL PREVAILING WAGE SCALE REQUIREMENTS, FOR THE SLIP-OUT REPAIR NEAR 1780 HIGGINS CANYON ROAD PROJECT; AND**

**B) AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE AN AGREEMENT WITH MINERVA CONSTRUCTION, INC., IN THE AMOUNT OF \$2,684,835 FOR THE SLIP-OUT REPAIR NEAR 1780 HIGGINS CANYON ROAD PROJECT; AND**

**C) AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO:**

**1) EXECUTE SUBSEQUENT CHANGE ORDERS TO GRANT TIME EXTENSIONS FOR PROJECT COMPLETION AND PAYMENT UP TO A MAXIMUM AGGREGATE AMOUNT NOT TO EXCEED \$268,484, OR APPROXIMATELY 10 PERCENT OF THE AGREEMENT AMOUNT; AND**

**2) EXECUTE PAYMENT UP TO THE NOT-TO-EXCEED AMOUNT OF \$2,953,319 FOR ITEMS REQUIRING ADJUSTMENT BASED ON UNIT BID PRICES WITHOUT EXECUTION OF A CHANGE ORDER**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, this Board of Supervisors did, on June 13, 2023, adopt Resolution No. 079773 which “streamlined” the bid process for specific winter storm damage projects to be constructed during the 2023 and 2024 construction seasons and approved the 2022-2023 winter storm damage project list; and

**WHEREAS**, the Slip-Out Repair Near 1780 Higgins Canyon Road Project (Project) is a project on the 2022-2023 winter storm damage project list; and

**WHEREAS**, during the 2022-2023 winter storms, the slope embankments near 1780 Higgins Canyon Road in the Half Moon Bay area failed due to heavy storm events; and

**WHEREAS**, the Project could not be constructed during the 2023 or 2024 construction seasons due to the time and effort required to obtain the necessary environmental permits and project prioritization; and

**WHEREAS**, the Department of Public Works retained an on-call geotechnical design consultant to prepare a geotechnical investigation, reports, analyses, and final construction documents for the Project; and

**WHEREAS**, the Project plans and specifications, dated January 2, 2026, have been prepared and approved by the Director of Public Works for the Project, and said plans and specifications have been filed in the office of the Director of Public Works (the “plans and specifications”); and

**WHEREAS**, the plans and specifications require that the contractors performing the work pay not less than the general federal prevailing wages, as established by the Department of Industrial Relations, in the locality in which said work is to be performed for each type of workman needed to execute the contract; and

**WHEREAS**, the Department of Public Works did issue a call for sealed proposals to be received at the office of the County Executive/Clerk of the Board of

Supervisors, 500 County Center, Redwood City, California, until the hour of 2:00 p.m., on Monday, February 2, 2026; and

**WHEREAS**, the Department of Public Works did cause the notice inviting sealed proposals to be published three (3) times in the Examiner Peninsula Newspaper Group, a newspaper printed and published in this County, and obtained an affidavit of said publication; and

**WHEREAS**, the Clerk of this Board of Supervisors did, in public on February 2, 2026 at 2:00 p.m., open and examine all sealed bids that were received in the specified time for the doing of the work referred to in said Plans and Specifications; and

**WHEREAS**, this Board of Supervisors has caused an analysis of said bids to be made by the Director of Public Works of the County of San Mateo, and has, in open session, fully reviewed and considered said sealed proposals and analysis thereof; and

**WHEREAS**, the lowest responsible bid received was submitted by Minerva Construction, Inc. in the amount of \$2,684,835 based on an estimate of the amount of work to be done; and

**WHEREAS**, a Coastal Development Permit and the Mitigated Negative Declaration for the Project, County File Number PLN 2025-00104, were approved by the San Mateo County Planning Commission on November 12, 2025.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** as

follows:

1. The Plans and Specifications dated January 2, 2026, for the aforesaid Project are hereby approved and are adopted as the Plans and Specifications to be adhered to in letting and performing the work under a contract for said improvements.
2. It is to the best interest of the County of San Mateo to award the agreement for the Slip-Out Repair Near 1780 Higgins Canyon Road Project to:

Minerva Construction, Inc.  
1485 Bayshore Blvd, Suite 210  
San Francisco, CA 94124

3. The County of San Mateo shall enter into a written agreement with Minerva Construction, Inc., for the completion of said work as required by the Plans and Specifications adopted by this Board of Supervisors, as hereinbefore mentioned, which Plans and Specifications are on file in the office of the Director of Public Works of the County of San Mateo.
4. The President of this Board of Supervisors shall be, and is hereby, authorized and directed to execute an agreement with Minerva Construction, Inc., for the doing of said work described therein, subject to the Department of Public Works' receipt and approval of the Faithful Performance Surety Bond ("Performance Bond") and the Labor and Material Surety Bond ("Payment Bond") required to be posted by said Contractor with the County of San Mateo in connection therewith, and the Clerk of the Board shall attest the

President's signature thereto.

5. The Director of Public Works is hereby authorized to execute change orders related to said work for time extensions and payment not exceeding \$268,484 of bid in aggregate.
6. The Director of Public Works is hereby authorized to approve payments up to the not to exceed amount of \$2,953,319 for items requiring adjustment based on unit bid prices without execution of a change order.
7. All payments to the Contractor shall be in accordance with the Plans and Specifications, and other agreement documents. Aggregate payment to the Contractor shall not exceed \$2,953,319 without this Board's approval.
8. The Clerk of the Board of Supervisors, County of San Mateo, is hereby authorized and directed to attest the signature of the President of this Board of Supervisors to said written agreement.

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