

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH CBIZ TECHNOLOGY LLC
FOR THE PROVISION OF AI PLAN REVIEW SERVICES, WITH A TERM
COMMENCING ON JUNE 10, 2025 THROUGH JUNE 9, 2028, FOR A TOTAL
AMOUNT NOT TO EXCEED \$1,211,000**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Planning and Building Department (“Department”) conducted a competitive Request for Proposals (“RFP”) seeking an experienced provider of AI plan review services; and

WHEREAS, based on a detailed review of all proposals received, the Department recommends the County enter into an agreement with CBIZ for the desired services; and

WHEREAS, this Board has been presented with a form of agreement with CBIZ and has examined and approved it as to both form and content, and desires to enter into it.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors is hereby authorized and directed to execute an agreement with CBIZ for AI plan review services for the term of June 10, 2025 through June 9, 2028, for a total amount not to exceed \$1,211,000, and the Clerk of the Board shall attest the President’s signature thereto.

BE IT FURTHER RESOLVED that the Director of Planning and Building is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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