

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING: A) A WAIVER OF THE REQUEST FOR PROPOSALS (RFP) PROCESS; AND B) THE EXECUTION OF AN AGREEMENT WITH THE CHILD CARE COORDINATING COUNCIL OF SAN MATEO FOR A TERM OF JULY 1, 2025 THROUGH JUNE 30, 2026 AND A TOTAL OBLIGATION AMOUNT OF \$3,602,976 TO ADMINISTER THE ALTERNATIVE PAYMENT PROGRAM IN SAN MATEO COUNTY; AND C) THE HUMAN SERVICES AGENCY DIRECTOR, OR DESIGNEE, TO EXECUTE ANY AMENDMENTS WITH THE CHILD CARE COORDINATING COUNCIL OF SAN MATEO TO ADD FUNDS OF UP TO \$3,700,000 AND EXTEND THE TERM TO ALIGN WITH ADDITIONAL FUNDING DISBURSEMENTS ALLOCATED BY THE CALIFORNIA DEPARTMENT OF SOCIAL SERVICES**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the California Alternative Payment Program (CAPP) funded by the California Department of Social Services (CDSS), provides childcare identification and subsidy assistance to income-eligible families, or families involved with the child welfare system; and

**WHEREAS**, CDSS issues CAPP funding to the Human Services Agency (HSA) which is then passed on, through a subrecipient agreement, to the Child Care Coordinating Council of San Mateo (4Cs) to administer CAPP in San Mateo County; and

**WHEREAS**, HSA anticipates receiving an extension on the current CAPP allocation set to expire June 2025, and also anticipates receiving an additional disbursement of up to \$3,700,000 sometime in FY 2025-26; and

**WHEREAS**, HSA is requesting the County execute an initial agreement with 4Cs for a term of July 1, 2025 through June 30, 2026 and for a total obligation amount of \$3,602,976; and

**WHEREAS**, HSA is also requesting that the HSA Director, or their designee, be authorized to execute any amendments to align with any future CAPP disbursements received during FY 2025-26; and

**WHEREAS**, 4Cs is the state permitted Resource and Referral agency and the designated Alternative Payment Provider and is the only agency in San Mateo County (other than HSA) recognized by the State Department of Education (DOE) as qualified to administer state-funded childcare programs such as CAPP; and

**WHEREAS**, pursuant to the County of San Mateo Administrative Memorandum No. B-1, Section IV. Waivers of Competitive Process, paragraph C. Non-Emergency - General Exemptions, item 1, a competitive solicitation may be waived for services only available from a single source; and

**WHEREAS**, HSA is recommending the Board waive the Request for Proposal process, because 4Cs is considered a single source; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement with 4Cs to administer the CAPP program for a term of July 1, 2025 to June 30, 2026 and a total obligation amount of \$3,602,976, reference to which is hereby made for further particulars.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to waive the County's requirement for a Request for Proposals and execute said agreement on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FUTHER RESOLVED** that the Director of the Human Services Agency, or designee, is authorized to execute contract amendments with the Child Care Coordinating Council of San Mateo to add funds of up to \$3,700,000 and extend the term to align with additional funding disbursements allocated by the California Department of Social Services to administer the California Alternative Payment Program.

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