

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE AN AGREEMENT WITH TURBO DATA SYSTEMS, INC. FOR CITATION PROCESSING AND PAYMENT AND ADJUDICATION SERVICES IN AN AMOUNT NOT TO EXCEED \$3,500,000, FOR A TERM COMMENCING JULY 1, 2021 THROUGH JUNE 30, 2026**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, there has been presented to this Board for consideration and acceptance, an agreement, reference to which is hereby made for further particulars, whereby Turbo Data Systems, Inc. shall provide citation processing and payment and adjudication services for the County; and

**WHEREAS**, the County issued a consolidated Request for Proposals (RFP) for the provision of citation processing; payment and adjudication services; web-based information management; and records and case management for San Mateo County agencies in November 2020; and

**WHEREAS**, three proposals were received in response to the RFP. The responding vendors were Data Ticket, Quicket Solutions, and Turbo Data Systems, Inc; and

**WHEREAS**, a subcommittee consisting of representatives from the County and the cities of Belmont, San Mateo, and Daly City was formed to evaluate proposals; and

**WHEREAS**, the proposals were evaluated on four criteria: (1) Firm Experience, (2) Project Approach, (3) Team Qualifications, and (4) Fee Proposal; and

**WHEREAS**, based on these criteria, the subcommittee determined Turbo Data Systems, Inc. to be the best option for the County and the recommended provider of service; and

**WHEREAS**, services include citation processing and collection by mail, telephone or website; multiple reminder notices; placing of DMV holds; appeals and administrative adjudication services; optional advanced collection efforts; and leasing of the Contractor's mobile ticket writers; and

**WHEREAS**, the Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits; and

**WHEREAS**, both parties now wish to enter into an agreement to provide citation processing and payment and adjudication services for the County for the term of July 1, 2021, through June 30, 2026, in an amount not to exceed \$3,500,000; and

**WHEREAS**, this Board has been presented with a form of such agreement and has examined and approved it as to both form and content and desires to enter into the same.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Sheriff or Sheriff's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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