

**RESOLUTION NO. 080563**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION AUTHORIZING: A) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AN AGREEMENT WITH HELLMUTH, OBATA & KASSABAUM, INC. (HOK) TO PROVIDE ON-CALL ARCHITECTURAL AND ENGINEERING SERVICES TO THE PROJECT DEVELOPMENT UNIT FOR THE TERM OF APRIL 15, 2024 THROUGH MARCH 31, 2027 FOR AN AGGREGATE AMOUNT NOT TO EXCEED OF \$600,000; AND B) THE DIRECTOR OF THE PROJECT DEVELOPMENT UNIT, OR DESIGNEE, TO EXECUTE SUBSEQUENT CHANGE ORDERS THAT MODIFY THE CONTRACT TERM AND/OR SERVICES AND INCREASE THE MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Project Development Unit (PDU) regularly develops qualified vendor on-call agreements; and

**WHEREAS**, these agreements for specialized consultants, architects, and engineers assist the departments to prepare feasibility studies, preliminary designs, plans and specifications, tenant improvements, space needs analysis, and an array of design development components that comply with the California Building code; and

**WHEREAS**, on October 18, 2023, the PDU issued a Request for Proposals for on-call architectural and engineering consulting services, and the PDU received proposals from fifteen (15) firms; and

**WHEREAS**, a multi-departmental panel conducted a comprehensive review of all responding firms and the panel recommended that the County enter into on-call agreements with Hellmuth, Obata & Kassabaum, Inc; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is authorized and directed to execute: A) an agreement with Hellmuth, Obata & Kassabaum, Inc. (HOK) to provide on-call architectural and engineering services, for the Project Development Unit, for the term of April 15, 2024, through March 31, 2027, for an aggregate amount not to exceed of \$600,000; and B) the Interim Director of the Project Development Unit, or designee, is authorized to execute subsequent change orders that modify the contract terms and services under the agreement, and increase the maximum fiscal obligation by \$25,000 (in aggregate), as long as the modified terms and services are within the current or revised fiscal provisions.

\* \* \* \* \*

*Regularly passed and adopted this 13<sup>th</sup> day of August, 2024*

*AYES and in favor of said resolution:*

*Supervisors:* \_\_\_\_\_ *DAVE PINE*  
\_\_\_\_\_ *NOELIA CORZO*  
\_\_\_\_\_ *RAY MUELLER*  
\_\_\_\_\_ *WARREN SLOCUM*  
\_\_\_\_\_ *DAVID J. CANEPA*

*NOES and against said resolution:*

*Supervisors:* \_\_\_\_\_ *NONE*



\_\_\_\_\_  
*President, Board of Supervisors  
County of San Mateo  
State of California*

***Certificate of Delivery***

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*



\_\_\_\_\_  
*Assistant Clerk of the Board of Supervisors*