

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT WITH PHASE2 TECHNOLOGY, LLC TO ADJUSTING THE PROJECT TIMELINE TO INCLUDE ADDITIONAL REVIEW CYCLES WITHIN THE PLANNING, DESIGN, AND IMPLEMENTATION PHASES, INCREASING THE AMOUNT BY \$80,000 FOR A NEW AMOUNT NOT TO EXCEED \$1,975,500

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County of San Mateo’s website is built on the Drupal platform and is comprised of SMCGOV.ORG and 30 departmental websites that provide essential information and services to county residents and the general public. The Drupal software currently in use will reach end-of-life in November 2022. The County intends to migrate the website to the latest Drupal software prior to this deadline, so that the County’s websites stay supported and in compliance with the various website and security requirements in the agreement; and

WHEREAS, on December 19, 2019, the Information Services Department (ISD) released a Request for Proposals (RFP), RFP# ISD-20201842, seeking proposals for services to upgrade the County’s Drupal platform as well as content migration services supporting all County websites; and

WHEREAS, on January 26, 2021, the parties entered into an Agreement for development and project management services for upgrading the County of San Mateo’s Drupal platform to versions 8 and 9, and content migration services for all of the

County's websites hosted on the enterprise Drupal platform for the term through June 30, 2022, and for a not to exceed amount of \$1,895,500; and

WHEREAS, the parties wish to execute an Amendment between the County and Phase2 Technology, LLC to provide allowing the parties to adjust the project timeline to include additional review cycles within the planning, design and implementation phases, increasing the amount by \$80,000 for a new amount not to exceed \$1,975,500; and

WHEREAS, this Board has been presented with a form of said agreement, Board has examined and approved same as to both form and content and desires to enter into same.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors or the President of the Board be and is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief Information Officer (CIO) or CIO's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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