

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT WITH ACCELA, INC TO PROVIDE LICENSING, SUPPORT AND MAINTENANCE OF THE ENVISIONCONNECT INFORMATION MANAGEMENT SYSTEM, FOR THE TERM OF JUNE 1, 2017 THROUGH MAY 31, 2022, IN AN AMOUNT NOT TO EXCEED \$1,657,582

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Since 1994, Environmental Health Services (EHS) has used EnvisionConnect, owned and operated by Decade Software Company (DSC) an integrated data management system designed for Environmental Health; and

WHEREAS, Environmental Health uses EnvisionConnect for daily time and activity tracking, billing, inventory management, inspection and violation tracking, complaint management, and maintaining detailed program information; and

WHEREAS, Data exports from EnvisionConnect feed into the County ATKIS system and the County Open Data portal, as well as allow Environmental Health to submit electronic uploads as required by various State agencies; and

WHEREAS, contracts with DSC for use of the system have resulted in the development of three web interfaces: the online Food Inspection Query, the online Household Hazardous Waste Appointment Scheduler and a public portal to allow regulated businesses to electronically submit hazardous materials business plan

information, pursuant to AB2286; and

WHEREAS, in 2015, EHS implemented EnvisionConnect Remote, a DSC product, which enables field staff to capture inspection information and synchronize the data while in the field and enables EHS to capture accurate data in real time, which allows field staff to utilize their time more effectively; and

WHEREAS, EnvisionConnect was owned and operated by DSC until 2016 when it was acquired by Accela, Inc. (Accela); and

WHEREAS, the new contract with Accela includes the same basic requirements as our current contract, but also includes two future options: the EnvisionConnect Online system and vendor hosting of the database server; and

WHEREAS, Ordinance Code 2.83.170 authorizes the Board of Supervisors to waive the Request for Proposals process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of proposals; and

WHEREAS, this Board has determined that it is the best interest of the County to waive the Request for Proposals given that Accela is a sole source for the license, support, and maintenance of the EnvisionConnect database, and no other vendors provide all of the features EHS utilizes in the EnvisionConnect and EnvisionConnect Remote products; and

WHEREAS, both parties wish to enter into an agreement for licensing, support, and maintenance of the EnvisionConnect information management system, for the term of June 1, 2017 through May 31, 2022, in an amount not to exceed \$1,657,582; and

WHEREAS, this Board has been presented with the agreement and has examined and approved it as to both form and content and desires to enter into the agreement.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the requirement for the Request for Proposals process for licensing, support and maintenance of the EnvisionConnect information management system is hereby waived.

BE IT FURTHER RESOLVED that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by not more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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