

ORDINANCE NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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AN ORDINANCE: A) AMENDING SECTION 2.00.020 OF TITLE 2 OF THE SAN MATEO COUNTY ORDINANCE CODE TO RENAME THE INFORMATION SERVICES DEPARTMENT (ISD) TO THE TECHNOLOGY SERVICES DEPARTMENT, AND TO RETITLE RELATED JOB CLASSIFICATIONS; AND
B) ADDING SECTION 2.19.010 ESTABLISHING THE DIRECTOR OF TECHNOLOGY SERVICES, (CHIEF INFORMATION OFFICER) AND DUTIES; AND
C) ADDING SECTION 2.19.020 DEFINING THE RESPONSIBILITIES OF THE TECHNOLOGY SERVICES DEPARTMENT

The Board of Supervisors of the County of San Mateo, State of California,

ORDAINS as follows:

SECTION 1. Section 2.00.020 of Title 2 of the San Mateo County Ordinance Code is amended to read:

2.00.020 COUNTY DEPARTMENTS

- (a) Agriculture/Weights and Measures;
- (b) Assessor-County Clerk-Recorder;
- (c) Child Support Services;
- (d) Controller;
- (e) Coroner;
- (f) County Counsel;
- (g) County Manager/Clerk of the Board of Supervisors;
- (h) District Attorney;
- (i) Emergency Management;
- (j) Health System;
- (k) Housing;
- (l) Human Resources;

- (m) Human Services;
- (n) Technology Services;
- (o) Parks;
- (p) Planning and Building;
- (q) Probation;
- (r) Public Safety Communications;
- (s) Public Works;
- (t) Sheriff;
- (u) Sustainability;
- (v) Tax Collector-Treasurer;
- (w) Five departments, one for each Office of Supervisor.

SECTION 2. Section 2.19 is hereby added to Title 2, Article 2.1 and shall read as follows:

Chapter 2.19 –TECHNOLOGY SERVICES DEPARTMENT

2.19.010 –Technology Services Department; Director.

There is hereby created a Technology Services Department, the head of which shall be the Director of Technology Services, who shall also serve as the County’s Chief Information Officer (CIO). The Director of Technology Services shall be appointed and supervised as provided by this Code.

2.19.020 – Responsibilities of Technology Services Department.

The Technology Services Department shall be responsible for Countywide technology programs and services, including the planning, procurement, implementation, operation, and support of: enterprise technology infrastructure, networks, and data centers; cloud services and platforms; enterprise applications and integrations; information security and

cybersecurity risk management; business continuity and disaster recovery; digital services and web platforms; data governance, open data, analytics, responsible use of emerging technologies; and end-user services.

The Technology Services Department shall establish and enforce technology policies, standards, and architectures; provide shared technology services to County departments; manage enterprise technology contracts and licensing in accordance with County procurement requirements; and advise the County Manager and the Board of Supervisors on technology matters and intergovernmental technology initiatives.

Nothing in this section diminishes or alters any duty imposed by Federal or State law, the County Charter, ordinance, or resolution upon any County officer.

SECTION 3. Conforming Code Amendments.

All references in the San Mateo County Ordinance Code to “Information Services” or “Information Services Department” are replaced with “Technology Services” or “Technology Services Department,” as context requires.

SECTION 4. Classification Title Retitles (Title-Only).

To align County classifications with the department rename, the following class titles are retitled effective December 4, 2025, with no changes to salary ranges, bargaining units, status, allocation counts, minimum qualifications, or essential duties:

Class Code	Current Title	New Title
B233	Director of Information Services- Unclassified	Director of Technology Services- Unclassified
D112	Assistant Director of Information Services	Assistant Director of Technology Services
D114	Information Services Department Division Manager	Technology Services Division Manager

The Human Resources Director is authorized to make conforming, non-substantive edits to the affected class specifications and to update HRIS/NEOGOV, allocation tables, recruitment templates, and related materials to reflect these title changes.

SECTION 5. Effective Date.

This ordinance shall be effective thirty (30) days from its passage.

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