

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT WITH COLLABRIOS HEALTH HOLDINGS LLC DBA RTZ, LLC FOR THE COMMUNITY BASED ORGANIZATION SAAS SYSTEM TO BE USED BY AGING AND DISABILITY SERVICES, FOR THE TERM OF NOVEMBER 1, 2025 THROUGH OCTOBER 31, 2029, IN AN AMOUNT NOT TO EXCEED \$266,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Aging and Disability Services' (ADS) Commissions and Provider Services Unit (CPSU) is responsible for managing Older Americans Act funded contracts with Community Based Organizations (CBO) for services such as home-delivered meals, community center activities, caregiver respite, and transportation; and

WHEREAS, federal and State agencies periodically modify program reporting requirements and ADS' current case management system vendor has been too slow to respond with software updates to help ADS efficiently report the required metrics; and

WHEREAS, in December 2024, ADS issued a Request for Proposals for a software as a service (SaaS) product to provide CBO data tracking, management, and reporting services for CPSU and, in September 2025, selected Collabrios Health Holdings LLC.; and

WHEREAS, both parties now wish to enter into an agreement for the provision of the CPSU CBO SaaS solution for the term November 1, 2025, through October 31, 2029, in a total amount not to exceed \$266,000 and there has been presented to this Board of Supervisors for its consideration and acceptance, an agreement between the County of San Mateo and Collabrios Health Holdings LLC DBA RTZ, LLC reference to which is hereby made for further particulars.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of County Health or the Chief's designee be authorized to execute contract amendments that modify the funding amount by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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