

RESOLUTION NO. .
BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION ESTABLISHING THE 2026 CHARTER REVIEW COMMITTEE TO
MAKE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS REGARDING
PROPOSED AMENDMENTS TO THE COUNTY CHARTER**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, San Mateo County Charter section 801 provides that the Board of Supervisors shall convene a Charter review committee within eight years of the last complete Charter review and that said committee shall review the Charter and, after public hearings, make appropriate recommendations for amendment or revision to the Board; and

WHEREAS, the last Charter review committee convened by this Board was in 2018, and this Board has determined that a committee should be convened to review the Charter in 2026; and

WHEREAS, on September 23, 2025, this Board created an ad hoc subcommittee for the purposes of developing and presenting recommendations regarding the creation of the 2026 Charter Review Committee. The subcommittee reviewed prior charter review materials, and after meeting with staff from the County Attorney's Office, has developed recommendations concerning the composition, scheduling, and guidance to be given to the 2026 Charter Review Committee; and

WHEREAS, the Board desires that any recommendation of the Charter Review Committee to amend the Charter be received by May 1, 2026, in order to allow the

Board adequate time to consider the recommendations and to further consider whether to place any amendments to the Charter on the November 3, 2026, election ballot; and

WHEREAS, in light of the desire to convene Charter Review Committee meetings as soon as possible in 2026, the Board should appoint its nominees at the January 13, 2026 Board meeting.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. The 2026 Charter Review Committee is hereby established consisting of fifteen (15) members, selected as follows: (a) each Board member will select one member; and (b) the following ten (10) organizations will each select one designee to serve on the Committee: the Council of Cities, the County School Boards Association, the League of Women Voters, the San Mateo County Central Labor Council, the San Mateo County Economic Development Association (SAMCEDA), the REACH Coalition SMC, the Commission on Aging, the Youth Commission, Green Foothills Foundation, and the San Mateo County Coalition for Immigrant Rights. All designees shall be individually named, and there shall be no alternates.

2. The Committee shall appoint a Chair to preside over meetings of the Committee, and a Vice Chair to preside in the absence of the Chair.
3. The Committee will comply with the open meeting and other requirements set forth in the Ralph M. Brown Act.
4. Eight members shall constitute a quorum of the Committee and shall also be the voting requirement for approval of recommendations.
5. The County Attorney and County Executive, or their designees, shall provide staff support for the Committee.
6. In its review of the Charter, the Committee should consider any changes to the County Charter as authorized by the Constitution and State Law, which in its opinion are appropriate, including but not limited to any specific issues identified by the Board of Supervisors.
7. The Charter Review Committee should submit to the Board, no later than May 1, 2026, any such recommended changes to the County Charter.

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