

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION: A) AUTHORIZING THE ACCEPTANCE OF COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDS AND CSBG DISCRETIONARY FUNDS FROM THE STATE DEPARTMENT OF COMMUNITY AND SERVICES DEVELOPMENT TO PROVIDE EMERGENCY ASSISTANCE TO LOW-INCOME FAMILIES AND INDIVIDUALS IN A TOTAL AMOUNT NOT TO EXCEED \$1,350,000; B) AUTHORIZING THE HUMAN SERVICES AGENCY DIRECTOR, OR DESIGNEE, TO EXECUTE AGREEMENTS WITH THE STATE DEPARTMENT OF COMMUNITY AND SERVICES DEVELOPMENT AND ANY AMENDMENTS TO THOSE AGREEMENTS REQUIRED FOR ACCEPTANCE OF ANNUAL CSBG FUNDS AND CSBG DISCRETIONARY FUNDS IN A TOTAL AMOUNT NOT TO EXCEED \$1,350,000 RECEIVED FROM JANUARY 1, 2023 THROUGH MAY 31, 2025; AND C) AUTHORIZING THE HUMAN SERVICES AGENCY DIRECTOR, OR DESIGNEE, TO EXECUTE AGREEMENTS WITH QUALIFIED CONTRACTOR(S) AND ANY AMENDMENTS TO THOSE AGREEMENTS TO ADMINISTER SUCH CSBG FUNDS AND CSBG DISCRETIONARY FUNDS IN A TOTAL AMOUNT NOT TO EXCEED FUNDS ALLOCATED**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the State Department of Community Services and Development (CSD) awards annual amounts of Community Services Block Grant (CSBG) Funds to counties and partner agencies to provide services to low-income individuals throughout the State of California in an effort to reduce poverty; and

**WHEREAS**, when CSD has additional funds, it also often issues CSBG Discretionary Funds to provide additional services for low-income communities; and

**WHEREAS**, the Human Services Agency (HSA) utilizes these funding resources to contract with qualified community-based organizations to provide

emergency financial assistance to low-income families and individuals in San Mateo County so that they can remain housed; and

**WHEREAS**, CSD anticipates allocating \$475,000 in CSBG Funds to HSA for the 2023 calendar year, but the final amount may be more or less than this estimated amount, depending on CSD's final budget allocations for 2023; and

**WHEREAS**, in order to comply with the timing of CSD's contract process and to ensure the provision of critical services to the community in a timely manner, HSA is requesting this Board authorize the Human Services Director or his/her designee to execute agreements and any necessary amendments with CSD required to accept CSBG Funds and CSBG Discretionary Funds in an amount not to exceed \$1,350,000 for the term of January 1, 2023, through May 31, 2025; and

**WHEREAS**, for the same reason, HSA is also requesting the Board to authorize the Human Services Director or his/her designee to execute agreements and any necessary amendments to those agreements with qualified contractor(s) to administer such CSBG Funds and CSBG Discretionary Funds;

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to accept CSBG funds and CSBG discretionary funds from the State Department of Community and Services Development to provide emergency assistance to low-income families and individuals in a total amount not to exceed \$1,350,000 for and on behalf of

the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Human Services Agency Director or his/her designee is authorized to execute agreements with the State Department of Community Services and Development and any amendments to those agreements required for the acceptance of CSBG and CSBG discretionary funds in a total amount not to exceed \$1,350,000 received from January 1, 2023 through May 31, 2025.

**BE IT FURTHER RESOLVED** that the Human Services Agency Director or his/her designee is authorized to execute agreements with qualified contractor(s) and any amendments to those agreements to administer such CSBG Funds and CSBG Discretionary Funds in a total amount not to exceed funds allocated.

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