



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: May 19, 2016
Board Meeting Date: June 28, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Iliana Rodriguez, Director, Human Services Agency
Subject: Agreement with Child Care Coordinating Council

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Child Care Coordinating Council to administer the California Alternative Placement and Title IV-E programs, for the term of July 1, 2016 to June 30, 2019, in an amount not to exceed \$3,176,544.

BACKGROUND:

The Human Services Agency (HSA) currently administers the state and federally funded California Alternative Placement Program (CAPP) and federally funded Title IV-E child care programs for any child who has an open child welfare case plan with Children and Family Services (CFS). Due to the administrative detail and processes that are required to administer the CAPP and Title IV-E programs, HSA wishes to contract for the administration of these programs which will streamline services to families who are eligible to enroll and receive payment for child care services.

The CAPP program offers an array of child care payment options for parents such as in-home care, family child care, and center-based care. The child care payment options are intended to increase parental choice and accommodate the specific needs of the family. The CAPP program helps families pay for those services directly to the child care provider selected by the family.

The Federal Foster Care Program, authorized by Title IV-E, helps to provide safe and stable out-of-home care for children until they are safely returned home, placed permanently with adoptive families, or placed in other planned arrangements for permanency. The Title IV-E child care program allows for monthly maintenance payments for the daily care and supervision of eligible children.

The 4Cs is the only agency besides HSA recognized by the State Department of Education (DOE) as qualified to administer state funded child care programs such as

CAPP, Title IV-E, and Stage 2. This recognition from the State allows them to have a coordinated continuum of care payment program.

In addition, due to 4Cs' community presence and its existing long-term relationships with child care providers, entering into this Agreement with 4Cs will allow families eligible for CAPP and Title IV-E child care to receive payment for child care services.

DISCUSSION:

4Cs currently has an existing contract with DOE for CAPP funds. By coordinating both 4Cs and the County's CAPP funds and using 4Cs' expertise in child care referrals and placement, the Human Services Agency (HSA) will redirect resources to benefit other program areas, including CalWORKS Welfare to Work efforts. Title IV-E also requires the enrollment of children into child care services similar to CAPP, so it is in the best interest of the County to use 4Cs to administer both programs as they are very similar and 4Cs is the only agency that is authorized by DOE other than HSA. CAPP provides enrollment of children still in the home and Title IV-E provides enrollment of children that are in the care of CFS until they can safely return home.

Awarding these programs to 4Cs will benefit families in San Mateo County by providing services in a more efficient manner.

4Cs will work with families and children referred by HSA to assess the children's developmental needs and enroll children into appropriate child care facilities in accordance with CAPP and Title IV-E regulations and funding terms. 4Cs will also work directly with child care providers to communicate expectations and provide payments for enrolled families.

There are approximately 60 families with 90 children currently eligible to be served under this Agreement.

HSA is requesting that the Board of Supervisors waive the Request for Proposals (RFP) Process as 4Cs was identified as a sole provider by DOE.

County Counsel has reviewed and approved the agreement and resolution as to form.

This agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing child care services that promote protective factors for children who have an open child welfare case plan with CFS. It is anticipated that 100% of CFS child care cases will have the yearly re-certification completed five (5) working days prior to their eligibility period end date to prevent any lapse in child care service provision allowing the child to remain in a stable placement.

PERFORMANCE MEASURE(S):

Measure	FY 2016-17 Estimated	FY 2017-18 Projected	FY 2017-18 Projected
Percent of CFS child care cases that will have the yearly re-certification completed five (5) working days prior to their eligibility period end date to prevent any lapse in child care service provision allowing the child to remain in a stable placement.	100%	100%	100%

FISCAL IMPACT:

The term of this Agreement is July 1, 2016 through June 30, 2019. The amount of the Agreement is not to exceed \$3,176,544 for the three year term. The CAPP services under this Agreement are funded with \$2,196,000 of State and Federal CAPP allocations and \$230,544 of County General Funds. The Title IV-E services under this Agreement are funded with \$375,000 of Federal Title IV-E funding and \$375,000 of County General Funds. Budgetary appropriations for this Agreement have been included in the FY 2016-17 Revised Recommended Budget. Similar arrangements will be included in the FY 2017-18 and FY 2018-19 Recommended Budgets.