

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

* * * * *

ADOPT A RESOLUTION A) AUTHORIZING AND DIRECTING THE CHIEF INFORMATION OFFICER, OR THE CIO'S DESIGNEE, TO PREPARE AND SUBMIT AN APPLICATION FOR FUNDS FROM THE COMMUNITY CONNECT GRANT PROGRAM ADMINISTERED BY THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE, IN RESPONSE TO ITS NOTICE OF FUNDING OPPORTUNITY TO PROVIDE FINANCIAL ASSISTANCE FOR EXPANDING BROADBAND INTERNET ACCESS TO RESIDENTS IN RURAL AND ECONOMICALLY-CHALLENGED COMMUNITIES IN AN AMOUNT NOT TO EXCEED \$1,500,000; AND B) AUTHORIZING AND DIRECTING THE CHIEF INFORMATION OFFICER, OR THE CIO'S DESIGNEE, TO ACT ON BEHALF OF THE COUNTY OF SAN MATEO TO ACCEPT GRANT FUNDS IN THE EVENT THE APPLICATION FOR FUNDS IS APPROVED AND TO COMPLETE ANY AND ALL DOCUMENTS REQUIRED FOR THE ACCEPTANCE OF THE AWARDED FUNDS AND REQUIRED COMPLIANCE REPORTS; AND C) AUTHORIZING THE USE OF AN AMOUNT NOT TO EXCEED \$225,000 OF THE ANNUAL SMC PUBLIC WI-FI FUNDS TO SUPPORT THE ONGOING OPERATIONS OF THE PROJECT AND TO MEET THE GRANT PROGRAM'S FIFTEEN PERCENT MATCHING CONTRIBUTION REQUIREMENT

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that:

WHEREAS, on September 24, 2020, the United States Department of Agriculture (USDA) Rural Utilities Service published a Funding Opportunity Announcement on the Community Connect Web Site and Grants.gov which provides financial assistance to eligible applicants that will provide broadband services in rural, economically-challenged communities where service does not exist; and

WHEREAS, the Community Connect Grant Program is a competitive grant program with a minimum grant award of \$100,000 and a maximum grant award of \$3,000,000, with a fifteen percent matching contribution requirement; and

WHEREAS, the Information Services Department wishes to submit an application on behalf of the County of San Mateo for the USDA funding opportunity in order to expand internet access in areas where there is currently little or no service; and

WHEREAS, per the USDA Rural Utility Service applications guidelines, the Chief Information Officer, or the CIO's designee, shall have the Representative-Signature-Certifier security role on behalf of the County of San Mateo, who shall be responsible for providing signatures, authorizing certifications, entering/updating applications, submitting applications for consideration, and assigning access to new users in USDA's Online Application System for the Community Connect Grant Program. If the County of San Mateo's application is awarded under the program, the Representative-Signature-Certifier security role on behalf of the County of San Mateo, shall also be responsible for authorizing certifications, entering compliance reports, submitting compliance reports, and assigning access to new users in USDA's Online Financial Reporting and Compliance System; and

WHEREAS, per the USDA Rural Utility Service applications guidelines, the Chief Information Officer, or the CIO's designee, shall later assign the Administrator(s) security role to act on behalf of the County of San Mateo, who shall be responsible for assigning access to new users and entering/updating applications in USDA's Online Application system for the Community Connect Grant Program. If the County of San Mateo's application is awarded under the program, the Administrator(s) security role on behalf of the County of San Mateo, shall also be responsible for assigning access to new users and entering/updating compliance reports in USDA's Online Financial Reporting and Compliance System; and

WHEREAS, per the USDA Rural Utility Service applications guidelines, the Representative-Signature-Certifier and Administrator(s) for the County of San Mateo shall comply fully with all security procedures and policies of the Online Application System for the Community Connect Grant Program and USDA's Online Financial Reporting and Compliance System; and

WHEREAS, the Community Connect Grant Program has a fifteen percent

matching grant funds requirement which the Information Services Department will use up to \$225,000 of the annual SMC Public WiFi funds to meet this matching contribution requirement, and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval a request to authorize the Chief Information Officer, or the CIO's designee, to act on behalf of the County of San Mateo to prepare and submit an application for funds from the Community Connect Grant Program administered by the United States Department of Agriculture Rural Utilities Service, and to accept grant funds in the event the application for funds is approved and to complete any and all documents required for the acceptance of the awarded funds and required compliance reports; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED THAT the Board of Supervisors or the President of the Board be and is hereby authorized and matchand submit an application for funds from the Community Connect Grant Program administered by the United States Department of Agriculture Rural Utilities Service, in response to its notice of the funding opportunity to provide financial assistance for the expanding broadband internet access to residents in rural and economically-challenged communities in an amount not to exceed \$1,500,000; and

BE IT FURTHER RESOLVED THAT the Board of Supervisors or the President of the Board be and is hereby authorized and directed to authorize the Chief Information Officer, or the CIO's designee, to act on behalf of the County of San Mateo to accept grant funds in the event the application for funds is approved and to complete any and all documents required for the acceptance of the awarded funds and required compliance reports; and

BE IT FURTHER RESOLVED THAT the Board of Supervisors or the President of the Board be and is hereby authorized and directed to authorize Jon Walton, the Chief

Information Officer, or the CIO's designee, to use an amount not to exceed \$225,000 of the annual SMC Public Wi-Fi funds to support ongoing operations and to meet the grant's fifteen percent matching contribution requirement; and

BE IT FURTHER RESOLVED THAT the Board of Supervisors or the President of the Board be and is hereby authorized and directed to authorize Jon Walton, the Chief Information Officer, or the CIO's designee, to have the Representative-Signature-Certifier security role on behalf of the County of San Mateo, who shall be responsible for providing signatures, authorizing certifications, entering/updating applications, submitting applications for consideration, and assigning access to new users in USDA's Online Application System for the Community Connect Grant Program. If the County of San Mateo's application is awarded under the program, the Representative-Signature-Certifier security role on behalf of the County of San Mateo, shall also be responsible for authorizing certifications, entering compliance reports, submitting compliance reports, and assigning access to new users in the USDA's Online Financial Reporting and Compliance System; and

BE IT FURTHER RESOLVED THAT the Board of Supervisors or the President of the Board be and is hereby authorized and directed to authorize Jon Walton, the Chief Information Officer, or the CIO's designee, shall later assign the Administrator(s) security role to act on behalf of the County of San Mateo, who shall be responsible for assigning access to new users and entering/updating applications in USDA's Online Application system for the Community Connect Grant Program. If the County of San Mateo's application is awarded under the program, the Administrator(s) security role on behalf of the County of San Mateo, shall also be responsible for assigning access to new users and entering/updating compliance reports in USDA's Online Financial Reporting and Compliance System; and

BE IT FURTHER RESOLVED THAT the Board of Supervisors or the President of the Board be and is hereby authorized and directed to authorize the Representative-Signature-Certifier and Administrator(s) for the County of San Mateo to comply fully with all security procedures and policies of the Online Application System for the Community Connect Grant Program and USDA's Online Financial Reporting and Compliance System

* * * * *