

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT AND WAIVING THE REQUEST FOR PROPOSALS (RFP) PROCESS WITH CERTIFIED LANGUAGES INTERNATIONAL, LLC TO PROVIDE LANGUAGE INTERPRETATION AND TRANSLATION SERVICES FOR THE TERM OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2026, IN AN AMOUNT NOT TO EXCEED \$225,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, according to the 2021 U.S. Census Bureau, American Community Survey 1-Year Estimates, nearly half of San Mateo County residents (47.6 percent) speak a language other than English at home; and

WHEREAS, collectively, the County’s residents speak more than 100 different languages from across the world with the most prevalent being English, Spanish, Chinese, and Tagalog; and

WHEREAS, in January 2023, the County’s San Mateo Medical Center (SMMC) completed a Request for Proposals (RFP) for language interpretation and translation services; and

WHEREAS, Certified Languages International, LLC (CLI) was chosen as the most qualified vendor through that SMMC process; and

WHEREAS, the Office of Community Affairs is utilizing SMMC's RFP process and subsequent selection of CLI as their vendor to establish a new contract with CLI to support many other County departments; and

WHEREAS, the County is committed to promoting equitable access to language services to promote the health and welfare of all communities; and

WHEREAS, on November 14, 2023, this Board approved a resolution acknowledging the importance of language access in the County of San Mateo and directed the creation of a language access ordinance and implementation plan; and

WHEREAS, the County and CLI wish to enter into an agreement for the term of January 1, 2024 through December 31, 2026, in an amount not to exceed \$225,000; and

WHEREAS, this Board has been presented with a form of such agreement, has examined and approved it as both form and content, and desires to enter into it.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the competitive procurement process is waived as to this agreement.

BE IT FURTHER RESOLVED that the County Chief Executive Officer or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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