

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION AUTHORIZING AN AGREEMENT WITH HINDERLITER, DE LLAMAS & ASSOCIATES (HdL) TO PROVIDE TRANSIENT OCCUPANCY TAX (TOT) AND VEHICLE RENTAL BUSINESS LICENSE TAX (VRBLT) ADMINISTRATIVE AND AUDIT SERVICES FOR THE TREASURER-TAX COLLECTOR, FOR THE TERM OF JULY 1, 2026 THROUGH JUNE 30, 2029, IN AN AMOUNT NOT TO EXCEED \$550,000**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on April 6, 2026, a request for proposals (RFP) process was conducted to select a vendor to provide Transient Occupancy Tax (TOT) and Vehicle Rental Business License Tax (VRBLT) administrative and audit services for the Treasurer-Tax Collector, and

**WHEREAS**, following the RFP evaluation, the selection committee determined that Hinderliter, de Llamas & Associates (HdL) was the most qualified to provide the best solution for the Treasurer-Tax Collector's Office and best overall value to the County; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and approval the form of Agreement with HdL to provide TOT and VRBLT administrative and audit services for the Treasurer-Tax Collector's Office, for the period of July 1, 2026, through June 30, 2029, for an amount not to exceed \$550,000; and

**WHEREAS**, this Board has approved the Agreement as to both form and content and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Treasurer-Tax Collector, or designee, is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services are within the current or revised fiscal provisions.

\* \* \* \* \*