

**AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
ADVANCE MANAGEMENT AND CONSULTING, LLC**

THIS AMENDMENT TO THE AGREEMENT, entered into this 4<sup>th</sup> day of October 2022 by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Advance Management and Consulting, LLC, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an agreement for on-call project and construction management services on multiple capital construction projects in the amount not to exceed \$600,000 on September 17, 2019; and

WHEREAS, the parties previously amended the agreement term to September 9, 2024, and increased the contract value by \$500,000 for a new total contract not to exceed of \$1,100,000; and

WHEREAS, the parties wish to amend the agreement to increase the contract value by \$400,000 for a new not to exceed amount of \$1,500,000; and

WHEREAS, the parties wish to amend the agreement to the terms in Exhibit B "Fee Schedule and Terms".

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Section 3, PAYMENTS, of the agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$1,500,000.00). In the event that the County

makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

2. Delete in full “**Exhibit B** Fee Schedule and Terms” and **replace with the updated** Exhibit B Fee Schedule & Terms (rev. 10/4/2022) attached to this document.

All services to be billed on a time and materials basis, in accordance with billing rates attached herein.

Any modifications to the billing rates schedule shall be provided to the County 60 days prior to implementation and approved by the County in advance of billing any changes in rates.

County shall pay Contractor within 30 days upon receipt in County Accounting Department, of a written itemized monthly invoice identifying the Agreement number, location of work, specific work completed, and breakdown of charges.

The approved total not-to-exceed amount shall be ONE MILLION FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$1,500,000.00) over the term of this agreement.

Invoices are to be submitted to:

[pdu\\_invoices@smcgov.org](mailto:pdu_invoices@smcgov.org)

Project Development Unit

555 County Center, 2<sup>nd</sup> Floor

Redwood City, CA 94063

3. **All other terms and conditions of the agreement dated 9/17/2019, between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement’s terms, the parties, by their duly authorized representatives, affix their respective signatures:

**For Contractor: ADVANCED MANAGEMENT AND CONSULTING, LLC**

<i>Jim Mosier</i> _____	09-Sep-2022   15:05 PDT _____	Jim Mosier _____
Contractor Signature	Date	Contractor Name (please print)



**For County:**

COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board



**Advanced Management and Consulting, LLC**  
 San Francisco/Bay Area - PO Box 1058, Newark, CA, 94560  
 Main Office—5418 Dude Ranch Rd, Osage Beach, MO 65065  
 Phone—(510) 509-5937

**Exhibit B (rev 10/4/2022)**

In consideration of services provided by Contractor described in Exhibit A and subject to the terms of the agreement, County shall pay Contractor based on the following fee schedule and terms:

Sensible Management Solutions

July 14, 2022

**Revised/Updated Proposed Staffing Resource Matrix**  
 for

**County of San Mateo Project Development Unit - County of San Mateo Medical Center**

PROJECT MANAGEMENT SERVICES													PROJECTED TOTALS						
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	
<b>OWNER and SENIOR PROJECT/CONSTRUCTION MANAGER - Jim Mosier</b>																			
BUDGET RATE	\$162	\$162	\$162	\$162	\$162	\$162	\$168	\$168	\$168	\$168	\$168	\$180	\$180	\$180	\$180	\$180	\$180	\$180	\$180
ORIGINAL BUDGET HOURS	0	35	80	80	80	80	80	100	100	100	100	100	100	120	120	120	120	120	120
ACTUAL HOURS BILLED	35	88	89	110	22	63	69	68	89.5	97	117	121							
ACTUAL BILLED	\$5,670	\$14,256	\$14,418	\$17,820	\$3,564	\$10,206	\$11,559	\$11,424	\$15,036	\$16,296	\$19,656	\$21,780	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL BUDGET FEE/MONTH</b>	<b>\$0</b>	<b>\$5,670</b>	<b>\$12,960</b>	<b>\$12,960</b>	<b>\$12,960</b>	<b>\$12,960</b>	<b>\$13,440</b>	<b>\$16,800</b>	<b>\$16,800</b>	<b>\$16,800</b>	<b>\$16,800</b>	<b>\$18,000</b>	<b>\$21,600</b>	<b>\$21,600</b>	<b>\$21,600</b>	<b>\$21,600</b>	<b>\$21,600</b>	<b>\$21,600</b>	<b>\$21,600</b>
Monthly Utilization/Ongoing Totals	\$0	\$19,926	\$34,344	\$52,164	\$65,728	\$65,934	\$77,493	\$98,917	\$103,953	\$120,249	\$139,905	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685

PROJECT MANAGEMENT SERVICES													PROJECTED TOTALS						
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	
<b>OWNER and SENIOR PROJECT/CONSTRUCTION MANAGER - Jim Mosier</b>																			
BUDGET RATE	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$196	\$196	\$196	\$196	\$196	\$196	\$196
ORIGINAL BUDGET HOURS	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120
ACTUAL HOURS BILLED																			
ACTUAL BILLED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL BUDGET FEE/MONTH</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$22,560</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>
Monthly Utilization/Ongoing Totals	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685

PROJECT MANAGEMENT SERVICES													PROJECTED TOTALS						
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Actual Billed Hours and Amounts												
<b>OWNER and SENIOR PROJECT/CONSTRUCTION MANAGER - Jim Mosier</b>																			
BUDGET RATE	\$196	\$196	\$196	\$196	\$196	\$196													
ORIGINAL BUDGET HOURS	120	120	120	120	120	120													
ACTUAL HOURS BILLED																			
ACTUAL BILLED	\$0	\$0	\$0	\$0	\$0	\$0													
<b>SUBTOTAL BUDGET FEE/MONTH</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>	<b>\$23,520</b>													
Monthly Utilization/Ongoing Totals	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685	\$161,685													

HOURLY RATES			
POSITIONS	2022(Jan-May)	2022(Jun-Dec)	2023
Owner/Sr. PM/CM	\$188	\$188	\$196

ORIGINAL PROPOSED AMOUNT	
PM/CM Services from July 2021 to December 2024	\$838,710
Reimbursibles	\$0
<b>TOTAL FOR SAN MATEO MEDICAL CENTER</b>	<b>\$838,710</b>

TRACKING ORIGINAL vs ACTUAL	
Proposed Hours (provided June 2022)	4,535
<b>Actual Hours to date</b>	<b>969</b>
<b>Total Hour Difference</b>	<b>3566.5</b>
Proposed Cost of PM/CM Services (provided July 2022)	\$838,710
<b>Actual/Projected Cost of PM/CM Services</b>	<b>\$161,685</b>
<b>Total Cost Difference</b>	<b>\$677,025</b>

Increase from original proposed amount

Increase from original proposed amount