

Exhibit A

1.	General Description of RFP	General Printing Services for the County
2.	List key evaluation criteria	Minimum Qualifications Firm and Staff Qualifications Printing and Graphics Services Price
3.	Where advertised	Public Purchase
4.	In addition to any advertisement, list others to whom RFP was sent	County Print Calibre Fedex JP Graphics Minuteman Press Office Depot Lasky Xerox UPS
5.	Total number sent to prospective proposers	9
6.	Number of proposals received	7
7.	Who evaluated the proposals	Procurement – Buyer – Philip Gin Human Resources – Graphics– Julie Goebel HSA – Contracts – LisaAnn Woffskill
8.	In alphabetical order, names of proposers (or finalists, if applicable) and location	County Print – Belmont FedEx – Multiple locations in County Lasky - Belmont Minuteman Press – San Mateo Office Depot - Multiple locations in County Xerox – San Carlos (Copy Copies, Inc)