

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING A) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH BKF ENGINEERS FOR CIVIL ENGINEERING AND OTHER RELATED TECHNICAL SERVICES FOR THE HALF MOON BAY FARM LABOR HOUSING PROJECT IN THE AMOUNT OF \$316,000 FOR ADDITIONAL SERVICE REQUESTS AND A NEW CONTRACT VALUE OF \$366,000 ; AND B) THE COUNTY EXECUTIVE OFFICER, OR DESIGNEE, TO EXECUTE SUBSEQUENT CHANGE ORDERS THAT MODIFY THE TERMS AND CONDITIONS INCREASING THE MAXIMUM FISCAL OBLIGATION TOTAL NOT TO EXCEED CONTRACT VALUE OF \$402,000.

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County has partnered with the City of Half Moon Bay (“Half Moon Bay”) to temporarily re-house 19 displaced farm labor households; and

WHEREAS, on January 6, 2023, the State of California Department of Housing and Community Development (“HCD”) released funding to address the housing needs of farmworkers under the Joe Serna, Jr. Farmworker Housing Grant Homeownership Program (“Serna Program”); and

WHEREAS, one eligible activity under the Serna Program is the acquisition of manufactured homes to address and remedy impacts from the displacement of farmworker families from labor camps, mobile home parks, or other housing; and

WHEREAS, on February 28, 2023, the Board authorized the County’s Department of Housing to execute and apply for a grant award of up to \$5,000,000

under the Serna Program to purchase manufactured homes for low-income farmworkers and their families; and

WHEREAS, on June 1, 2023, the County was notified of the State's \$5 million award under the Joe Serna Farmworker Housing Grant Program. These funds will go toward the purchase of manufactured homes and provide homeownership opportunities for low-income farmworker families in our community, including the 19 households displaced after the January 3, 2023, mass shooting event; and

WHEREAS, The County is currently working with Half Moon Bay to identify and develop a potential site that could house 45 to 50 manufactured housing units for low-income farmworker households (the "Half Moon Bay Farmworker Housing Project"); and

WHEREAS, In July 2021, the County of San Mateo Public Works department released a formal Request for Proposals for the procurement of on-call engineering and professional services. On October 19, 2021, the Board executed Resolution #078497c approving an agreement with BKF Engineers for the purpose of engineering and other related professional and technical services for the delivery of various types of improvement projects; and

WHEREAS, On June 1, 2023, the County Executive Office leveraged BKF Engineers Agreement #078497c and authorized an interdepartmental agreement with BKF Engineers for supplemental surveying services for the Half Moon Bay Farm Labor Housing Project in the amount of \$50,000; and

WHEREAS, On May 2, 2023, the County issued an informal RFP identifying potential civil engineering service providers capable of providing the scope of services covered by this amendment. Based on the responses, the County chose BKF Engineers as the responding party that would provide the best value for this scope of services; and

WHEREAS, by executing this amendment for additional scope of services including design development phase, construction document phase, and bidding and construction support for the Farm Labor Housing Project will continue to move forward.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorize the President of the Board of Supervisors to execute an amendment to the agreement with BKF Engineers for additional civil engineering and other related technical services for the Half Moon Bay Farm Labor Housing Project in the amount of \$316,000 for additional service requests and a new contract value of \$366,000; and

BE IT FURTHER RESOLVED that the County Executive Officer, or designee, to execute subsequent change orders that modify the terms and conditions increasing the maximum not to exceed contract value of \$402,000.

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