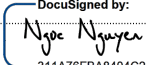


COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. ATR24-B0711	
DEPARTMENT: Parks				DATE: 7/25/2024	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	See Supporting Attachment	See Supporting Attachment		71,407	See Supporting Attachment
TO	See Supporting Attachment	See Supporting Attachment		71,407	See Supporting Attachment
Justification (Attach Memo if Necessary): See Memo					
DocuSigned by:  DEPARTMENT HEAD				DATE 7/25/2024	
2. <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required Remarks:					
DocuSigned by:  COUNTY CONTROLLER				DATE 8/1/2024	
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
DocuSigned by:  COUNTY EXECUTIVE				DATE 8/2/2024	
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

 Absent _____
 Supervisors: _____

 PRESIDENT, BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

ATTEST: _____
 Clerk of Said Board

**County of San Mateo
 Appropriation Transfer Request
 (Supporting Attachment)**

Department: Parks

Date: 7/25/2024

REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:

	CODES				
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only	AMOUNT	DESCRIPTION
FROM	39110	2646		222	Gifts & Donations
	39331	2646		44480	Gifts & Donations
	39332	2646		26705	Gifts & Donations
	Subtotal			71,407	
TO	39110	5969		222	Other Special Dept Expense
	39331	5969		44480	Other Special Dept Expense
	39332	5969		26705	Other Special Dept Expense
	Subtotal			71,407	



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Parks Department

DATE: July 24, 2024

BOARD MEETING DATE: September 26, 2024

TO: Robert Manchia, Chief Financial Officer
FROM: Nicholas J. Calderon, Parks Director
SUBJECT: Countywide Year-End Appropriation Transfer Request:
Recognizing Unanticipated Revenue in Parks and Recreation (3900B)

Recommendation

Approve an Appropriation Transfer Request (“ATR”) in the amount of \$71,407 from Gifts and Donations to corresponding appropriations in Services and Supplies for FY 2023-24.

Background/Discussion

Some donations previously accepted by the Board of Supervisors on June 25, 2024 through Resolution Number 080544 were used by the San Mateo County Parks Department (“Department”) for the following projects, programs, and events:

Cash Donations for FY 2023-24 from the San Mateo County Parks Foundation (“Parks Foundation”)

\$222.00 – Ohlone-Portola Heritage Trail Sign
\$15,000.00 – Bicycle Sunday Program
\$18,000.00 – Memorial Park Crumb Clean Naturalist Summer Interns
\$16,480.00 – Memorial Park Nature Center Renovation

Subtotal - \$49,702.00

Cash Donation for FY 2023-24 from the Mounted Patrol of San Mateo County (“Mounted Patrol”)

\$10,000.00 – Removal of Downed Redwood Trees on Towne Creek Bridge in Pescadero Creek County Park

Cash Donations for FY 2023-24 from the Friends of Huddart and Wunderlich Parks (“Friends”)

\$11,704.58 – Renovation of a Vacant Trailer at Wunderlich County Park; Maintenance to the HVAC and Alarm Systems at Wunderlich County Park; and a Service Call to Huddart County Park.

TOTAL - \$71,407.00

As indicated in Resolution Number 080544, the Department received donations in the amount of \$189,814.00 from the Parks Foundation, \$10,000.00 from Mounted Patrol, and \$11,704.58 from the Friends in FY 2023-24. The Department set aside the difference between the total amount of donations received in FY 2023-24 and the amount being recognized in this ATR in the appropriate trust funds for future use. The Department will properly budget for the remaining donations previously received in FY 2023-24 when needed.

Fiscal Impact

The unanticipated revenue being recognized will offset project, program, and event costs therefore there is no impact on Net County Cost.