

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

* * * * *

**RESOLUTION AUTHORIZING AN AGREEMENT WITH COMMERCIAL
INSTALLATIONS COMPANY, INC. FOR INSTALLATION, TRACKING, AND
MODIFICATION SERVICES FOR FURNITURE/PLEION WORKSPACES FOR THE
TERM OF JULY 1, 2018 THROUGH JUNE 30, 2021, IN AN AMOUNT NOT TO
EXCEED \$1,500,000**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Commercial Installation Company (CIC) has provided installation and configuration services for the County owned furniture systems for over 25 years; and

WHEREAS, CIC tracks the County's Pleion inventory and is able to pull modular items from existing stock, thus reducing overall cost and re-purposing of existing County assets; and

WHEREAS, beginning in the fall of 2018, the San Mateo Medical Center will prepare to comply with the Office of Statewide Health Planning and Development's new regulatory requirements; this will result in significant changes to operations at the San Mateo Medical Center Campus; and

WHEREAS, Health Administration services will be relocating to a new facility in the winter of 2019; and

WHEREAS, CIC's ability to reuse the County's Pleion inventory will be instrumental in the process of disassembling and reassembling workspaces as departments relocate to different locations throughout the County; and

WHEREAS, therefore, the Health System (HS) believes it is in the best interest of the County to continue collaborating with CIC on these upcoming projects; and

WHEREAS, the HS is requesting a waiver for the Request for Proposals process so that it will be able to utilize the cost savings gained from re-purposing existing County owned Pleion inventory for new projects; and

WHEREAS, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the RFP process where the Board of Supervisors determines that the best interest of the County could be served without the necessity of an RFP; and

WHEREAS, this Board of Supervisors determines that the best interest of the County could be served without the necessity of proposals; and

WHEREAS, both parties wish to enter into an agreement with CIC to provide installation services, for the term of July 1, 2018 through June 30, 2021, in an amount not to exceed \$1,500,0000; and

WHEREAS, this Board has been presented with a form of such agreement, has examined and approved it as both form and content, and desires to enter into it.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED the RFP process for said agreement is hereby waived.

BE IT FURTHER RESOLVED that the Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

* * * * *