

**THIRD AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO
AND
INNVISION SHELTER NETWORK**

THIS THIRD AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and INNVISION SHELTER NETWORK, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for Outreach and Case Management services on June 7, 2011; and

WHEREAS, the parties amended the Agreement to create a second Homeless Outreach Team and expand the existing South County Team on January 7, 2014.

WHEREAS, the parties further amended the Agreement to add the 2014 Cost Of Living Adjustment (COLA).

WHEREAS, the parties now wish to further amend the Agreement to provide funding for a 1.5 FTE HOT South Case Manager for FY 2014-15.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 1 – (Exhibits and Attachments) - is amended to read as follows:

The following exhibits and attachments are included hereto and incorporated by reference herein:

Exhibit A — Program/Project Description
Exhibit A1—Program/Project Description
Exhibit A2—Program/Project Description
Exhibit B — Method and Rate of Payment
Exhibit B1 — Method and Rate of Payment
Exhibit B2 – Method and Rate of Payment
Exhibit C — Contractor's Declaration Form

Exhibit D — Program Monitoring
Exhibit E — Outcome Based Management (OBM) Initiative
Attachment I - §504 Compliance

2. Section 2 – (Services to be performed by Contractor) – is amended to read as follows:
In consideration of the payments set forth herein and in Exhibit “B” “B1” and “B2”, Contractor shall perform services for County in accordance with the terms, conditions and specifications set forth herein and in Exhibit “A” and “A1”.

3. Section 3 – (Payments) – is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibits "A" and "A1", County shall make payment to Contractor based on the rates and in the manner specified in Exhibit "B" "B1" and "B2". The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed Six Hundred Twenty Three Thousand Six Hundred Dollars (\$623,600).

4. Exhibit A2 – is added to the Agreement.
5. Exhibit B2 – is added to the Agreement.
6. All other terms and conditions of the Agreement dated June 7, 2011 and as amended March 19, 2014, between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have affixed their hands.

COUNTY OF SAN MATEO

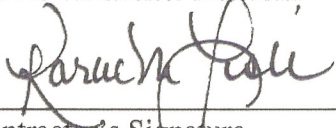
By: _____
President, Board of Supervisors, San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

InnVision Shelter Network



Contractor's Signature

Date: 6/19/14

Exhibit A-2
Program/Project Description

InnVision Shelter Network Outreach Case Management Services South
FY 2014-2015

The purpose of this Agreement is to ensure cooperation in the development of comprehensive, coordinated, Outreach Case Management Services that will focus on assisting clients in Southern San Mateo County exit homelessness and access supportive services. Outreach Case Management Services will include: performing initial intake assessments; providing case management services; participating in assessing clients' needs with interdisciplinary care teams; assessing progress of clients on a regular basis and administering and supervising clients' improvements; observe, record and report clients' significant changes; and refer clients to appropriate resources.

Contractor shall provide:

Outreach Case Management Services, the Case Management Provider responsibilities are as follows:

- Provide one and a one-half (1.5) full time equivalent (FTE) outreach case managers dedicated to serving the homeless population, primarily in Southern San Mateo County, by conducting street outreach, engagement, assessment, case planning, service arrangement, housing assistance, monitoring and providing other focused, intensive case managed services, with the goal of helping clients exit homelessness, secure and retain housing, and increase levels of self-sufficiency.
- Provide Outreach Case Management Services that are culturally appropriate to the populations served. At a minimum, one Outreach Case Manager shall be fluent in English and Spanish.
- Develop and maintain a client base of thirty 30 unduplicated clients.
- Maintain accurate client records of all clients served, including progress notes, client tracking, and outcome data.
- Attend and participate in regular meetings related to implementation of this contract.
- Participate in Homeless Connect and other collaborative outreach activities.
- Participate in Homeless Census and Survey activities.

- Provide a minimum of 15% match to all county funds. Match may be hard cash, in-kind services, or a combination of both.
- Submit quarterly invoices, activity, and outcome reports to the Human Services Agency, Center on Homelessness Manager or his/her designee.
- Provide other data necessary for the evaluation of these services.
- Input timely and accurate client data into HMIS

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a first name followed by a last name, though the specific characters are not clearly legible.

Exhibit B-2
Method and Rate of Payment

InnVision Shelter Network Outreach Case Management Services South
FY 2014-2015

In full consideration of the services provided by the Contractor pursuant to this Agreement, the County shall pay the Contractor a quarterly amount not to exceed \$20,600 upon receipt and approval of invoice. The Contractor shall submit invoices quarterly and the County shall pay the invoices within 20 working days following receipt of invoice and required reports as shown below.

In any event the total amount for FY 2014-2015 services for Exhibit A-2 only, shall not exceed \$82,400.

Contractor shall submit all quarterly invoices, a quarterly narrative report and monthly progress reports (which includes: number of new cases, number of open cases, active cases, census/clients by area, and the type of benefits received by each client).

County may terminate this Agreement or a portion of the services referred to in Exhibit A-1, based upon availability of federal, state, or county funds by providing a thirty (30) day written notice to Contractor. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable.

All Quarterly Reports and Invoices are to be submitted to:

County of San Mateo Human Services Agency - Center on Homelessness
Tammie Sweetser – 1 Davis Drive - Belmont, CA 94002
Phone (650) 802-5116 Email: tsweetser@smchsa.org