



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** January 21, 2015  
**Board Meeting Date:** February 24, 2015  
**Special Notice / Hearing:** Complied with 10-Day  
Notice and Publication;  
Special Hearing  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Oak Knoll Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Annexation of Property to the Oak Knoll Sewer Maintenance District – Lands of Lopez

**RECOMMENDATION:**

Acting as the Governing Board of the Oak Knoll Sewer Maintenance District, conduct a public hearing, and after conducting the public hearing, adopt a resolution:

- A) Ordering the annexation of the Lands of Lopez, 24 Don Court, Redwood City, APN 058-040-130, to the Oak Knoll Sewer Maintenance District; and
- B) Directing the Director of Public Works to transmit a copy of the resolution ordering annexation and file maps of said annexation with the appropriate agencies.

**BACKGROUND:**

The Oak Knoll Sewer Maintenance District (District) entered into an agreement (Agreement) with the City of Redwood City (City) that allows the District to provide sewer service to properties that are adjacent to District-owned and operated facilities.

Anne M. and Lonnie J. Lopez are the current owners of the property at 24 Don Court, which is also identified as Assessor's Parcel Number 058-040-130. They have requested that their property be annexed to the District in order to receive sewer service. Their existing septic system failed and they have received permission from the District to expedite a connection. A public hearing to consider an annexation to the District is required pursuant to Section 4860 et. seq. of the Health and Safety Code.

•  
•  
•  
Your Board adopted Resolution No. 073604 on January 27, 2015, which set 9:00 A.M. on Tuesday, February 24, 2015, in your Chambers as the time and place for a public hearing to consider the annexation of the Lands of Lopez to the District.

**DISCUSSION:**

The public hearing to consider the proposed annexation has been properly noticed and the appropriate description prepared. The District is able to provide sewer service to the property. Therefore, we are recommending that the annexation be approved.

County Counsel has reviewed and approved the Resolution as to form and the City has consented to the proposed annexation by adopting their Resolution No. 15378.

Approval of this annexation contributes to the Shared Vision 2025 outcome of a Healthy Community by providing effective sanitary sewer service to a parcel in a suburban area that would otherwise use an “on-site” method to handle wastewater.

**FISCAL IMPACT:**

The property owners have paid or will pay all required fees for the parcel as follows:

|   |                                                          |         |
|---|----------------------------------------------------------|---------|
| • | Annexation Processing Fee:                               | \$1,800 |
| • | District Connection Fee:                                 | \$9,019 |
| • | Sewer Treatment Capacity Fee:                            | \$177   |
| • | Plan Review Fee:                                         | \$300   |
| • | Sewer Inspection Permit Fee:                             | \$300   |
| • | State Board of Equalization’s Recording and Mapping Fee: | \$300   |
| • | Redwood City Sewer Connection Fee:                       | \$550   |

If the annexation is approved, the property owners will be subject to the annual sewer service charge levied by the District, which has been set at \$990 for Fiscal Year 2014-2015. The property owners will construct and pay for the lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.