

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: A) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH KRJ DESIGN GROUP IN THE AMOUNT OF \$300,000 FOR THE PURPOSE OF ON-CALL SPACE PLANNING, DESIGN, COORDINATION, AND CONSULTATION SERVICES FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$499,000; AND B) THE INTERIM DIRECTOR OF THE PROJECT DEVELOPMENT UNIT, OR DESIGNEE, TO EXECUTE SUBSEQUENT AMENDMENTS OR CHANGE ORDERS THAT MODIFY THE TERMS AND CONDITIONS OF THE AGREEMENT INCREASING THE MAXIMUM FISCAL OBLIGATION BY \$25,000 IN AGGREGATE SO LONG AS THE FISCAL OBLIGATION DOES NOT EXCEED \$524,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, multiple County capital projects require substantial support from specialized consultants, including on-call space planning, design, coordination, and consultation services; and

WHEREAS, In November 2019, the Department of Public Works conducted a competitive request for proposal (RFP) process for Architectural design services, which also included space planning services; and

WHEREAS, KRJ Design Group (KRJ) was granted one of six on-call agreements; and

WHEREAS, In May 2022, the Project Development Unit leveraged the RFP to execute an agreement with KRJ for space planning services for the term of May 1,

2022, through May 1, 2024, for an amount not to exceed \$100,000, and the agreement was amended on May 10, 2023, to increase the maximum amount payable by \$99,000 for an amount not to exceed \$199,000.

WHEREAS, since then, KRJ has been working closely with the County as an added resource to the Capital project teams; and

WHEREAS, KRJ's expertise in space planning and understanding of the County's space requirements have enhanced delivery of projects; and

WHEREAS, KRJ provides on-call program development space planning assessments, design development and implementation, and project management services on behalf of the County of San Mateo for PDU's Capital Projects.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorize the President of the Board of Supervisors to A) execute an amendment to the agreement with KRJ Design Group in the amount of \$300,000 for the purpose of on-call space planning, design, coordination, and consultation services for a total not to exceed contract value of \$499,000; and B) authorize the Interim Director of the Project Development Unit, or designee to execute subsequent amendments or change orders that modify the terms and conditions of the agreement increasing the maximum fiscal obligation by \$25,000 in aggregate so long as the fiscal obligation does not exceed \$524,000.

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