

**SECOND AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
PROJECT WEHOPE**

THIS AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 20_____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Project WeHOPE, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on June 28, 2022, the parties entered into an Agreement for the purpose of providing homeless outreach services in the southern region of San Mateo County, with a term of July 1, 2022 through June 30, 2024; and

WHEREAS, on December 13, 2022, the parties amended the Agreement to add \$180,000 in funds, and increased the number of outreach case managers from 2 to 3; and

WHEREAS, the parties wish to amend the Agreement to add \$685,512 in funds to increase the number of outreach case managers from 3 to 5 and to extend the contract term through June 30, 2025 for a total revised amount not to exceed \$1,345,512.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3. Payments of the agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibits A, C, D, E, and Attachments F, I and P, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **ONE MILLION, THREE HUNDRED AND FORTY-FIVE THOUSAND, FIVE HUNDRED AND TWELVE DOLLARS (\$1,345,512)**. In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this Agreement.

2. Section 4. Term of the agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 01, 2022, through June 30, 2025.

3. Exhibit A, Section II.A.1 of the agreement is amended to read as follows:

A. Population and Area to Be Served

Via 5 FTE outreach case managers, provide services targeted specifically to unsheltered (living outdoors, in vehicles, or other places not meant for human habitation) homeless individuals, households, or unaccompanied youth, who are residents of Southern San Mateo County and are disconnected from mainstream services, homeless services, and other support systems. This includes those with disabilities, little to no income, evictions, criminal convictions, alcohol and/or other substance use, mental and physical health challenges, and other barriers to maintaining housing.

4. Exhibit B, Paragraph 1. of the agreement is amended is follows:

1. Contractor will submit one invoice for Southern San Mateo County outreach to the County on a monthly basis for actual costs incurred for services shown in Exhibit A based on an annual allocation amount of \$300,000 for FY22-23, \$325,512 for FY23-24, and \$360,000 for FY24-25. Invoices must be accompanied by a line-item accounting for monthly expenses and evidence of work performed, or costs incurred including but not limited to timesheets, copies of bills, and/or packing slips. Due to the County's year end close, the invoice for services rendered in the 4th quarter are due by June 20th with reporting due on July 20th. All invoices must include any required backup documentation and reports (as listed in Exhibit C) and will be submitted electronically to Matthew Hayes at mhayes@smcgov.org or designee. Invoices must be accompanied by a line-item accounting for monthly expenses and evidence of work performed, or costs incurred including but not limited to timesheets, copies of bills, and/or packing slips. Invoices will be itemized and include at a minimum the following
 - a. Vendor address
 - b. HSA administrative address: 1 Davis Dr., Belmont, CA 94002
 - c. Remit payment address
 - d. Agreement number
 - e. Date(s) of service
 - f. Back-up documentation detailing the actual costs incurred
 - g. Quarterly performance reports as outlined in Exhibit C
 - f. Cost of service(s)
 - g. "See attached" – if/when back up documentation or reports are provided in addition to the invoice.

Allocation Amounts for outreach case workers to serve Southern San Mateo County:

FY 2022-23 Allocation Amount 3 FTE (7/01/22 –06/30/23)	FY 2023-24 Allocation Amount 5 FTE (07/01/23 – 06/30/24)	FY 2024-25 Allocation Amount 3 FTE (07/01/24 – 06/30/25)
\$300,000	\$685,512	\$360,000

5. **Exhibit C, Section A. Performance Measures** matrix is amended to read as follows:

Performance Measures for outreach case managers for FY 2022-23, FY 2023-24, and FY 2024-25 for services in Southern San Mateo County:

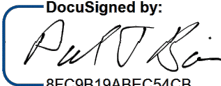
Measure	FY 2022-23	FY 2023-24*	FY 2024-25
Number of unduplicated clients who move into permanent housing	21	35	21
Number of unduplicated clients who move into shelter	34	55	34
Number of unduplicated clients who are connected to ongoing health services (including mental health/AOD/Street Medicine services)	59	95	59
Number of unduplicated clients who are assisted to connect with Diversion and complete a CES assessment	104	167	104
Number of individuals who receive outreach and engagement services each Fiscal Year	166	267	166
Percentage of rapid response inquiries responded to within 24 hours of the inquiry being made	90%	90%	90%
Number of unduplicated individuals who receive case management services	63	100	63

*Note that the performance measures for FY 2023-24 are higher to reflect that there are 2 additional outreach case managers providing services in this fiscal year.

6. **All other terms and conditions of the agreement dated June 28, 2022 and amended on December 13, 2022 between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Project WeHOPE

 8EC9B19ABEC54CB	2/9/2024 7:58 AM PST	Paul Bains
_____ Contractor Signature	_____ Date	_____ Contractor Name (please print)

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board