



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** July 2, 2014  
**Board Meeting Date:** August 5, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** Road Oil Application in Conjunction with the County's 2014 Chip Seal Road Maintenance Project [County Project No. RW404, Project File No. S4921]

**RECOMMENDATION:**

Adopt a Resolution authorizing:

- A) The President of the Board to execute an agreement with VSS International, Inc., dba VSS Emultech, for the Road Oil Application in conjunction with the County's 2014 Chip Seal Road Maintenance Project, in the amount of \$242,580; and
- B) The Director of Public Works to:
  - 1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$24,258, or approximately 10% of the agreement amount; and
  - 2. File a Notice of Exemption for a California Environmental Quality Act Categorical Exemption.

**BACKGROUND:**

On June 17, 2014, your Board adopted Resolution No. 073248, which adopted plans and specifications, including conformance with prevailing wage scale requirements, and called for sealed bids for the above mentioned project.

**DISCUSSION:**

On Thursday, July 10, 2014, bids were accepted for this project and subsequently referred to Public Works for checking and recommendation. The bid of:

VSS International, Inc., dba VSS Emultech  
3785 Channel Drive  
West Sacramento, CA 95691

at \$242,580 was the lowest responsible bid received for the work. The Engineer's Estimate was \$350,000 for the provision and application of road oil. A summary of the bids received is attached as Exhibit "A".

Staff reviewed the bid documents and has determined that the Equal Employment program submitted by VSS International, Inc., dba VSS Emultech, is in accordance with the current Equal Employment Guidelines and that the Contractor complies with the equal benefits and jury duty pay provisions of the County ordinance code.

Department staff has determined that this project qualifies for a Categorical Exemption pursuant to Section 15301(c) of the California Environmental Quality Act (CEQA) Guidelines for Implementation, which provides that repair and maintenance of existing streets and highways is exempt from review. We request your authorization to file a Notice of Exemption for a CEQA Categorical Exemption for this project.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

Approval of this action contributes to the Shared Vision 2025 outcome of a Livable Community by maintaining our roads for use by the traveling public to support livable connected communities.

**FISCAL IMPACT:**

The total estimated cost for construction is \$266,838, which includes authorization for up to \$24,258 in change orders as the work is bid on a unit price basis. The contingency is used to pay the contractor for any unforeseen conditions not anticipated in the construction agreement documents.

The total cost for the project is proposed to be financed by the Road Fund.

There is no impact to the General Fund.

Attachment: Exhibit "A" – Summary of Bids Received

# **EXHIBIT “A”**

## **SUMMARY OF BIDS RECEIVED**

### **ROAD OIL APPLICATION IN CONJUNCTION WITH THE COUNTY’S 2014 CHIP SEAL ROAD MAINTENANCE PROJECT**

**COUNTY PROJECT NO. RW404**

**PROJECT FILE NO. S4921**

| <u>Contractor Name</u>                      | <u>Bid Amount</u> |
|---------------------------------------------|-------------------|
| 1. VSS International, Inc. dba VSS Emultech | \$242,580         |
| 2. Reed & Graham, Inc.                      | \$264,356         |
| 3. Telfer Oil Company                       | \$433,419         |