

**SECOND AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
STARVISTA**

THIS SECOND AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 2014, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and STARVISTA, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for the purpose of providing services through StarVista's Insights Adolescent Treatment Program to include specific programming based on the "Seeking Safety" model of cognitive behavioral treatment to address high risk behaviors, substance abuse/dependence, emotional regulation, problem solving, moral reasoning skills and underlying trauma and mental health issues for the term of July 1, 2011 through June 30, 2014, in an amount not to exceed \$441,600; and

WHEREAS, the parties wish to amend the Agreement to extend the term of the contract through June 30, 2015 and increase the amount by \$165,600 to an amount not to exceed \$607,200.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO
AS FOLLOWS:**

1. Term and Termination is amended to read as follows:
Subject to compliance with all terms and conditions, the term of this Agreement shall be from **July 1, 2011, through June 30, 2015.**
2. Amendment Exhibit A1 (Scope of Work) is replaced with Revised Exhibit A2 (rev. 07/01/2014)
3. Amendment Exhibit B1 (Payment Schedule) is replaced with Revised Exhibit B2 (rev. 07/01/2014)
4. Amendment Exhibit C1 (Program Monitoring) is replaced with Revised Exhibit C2 (rev. 07/01/2014)
5. **All other terms and conditions of the agreement dated December 13, 2011, between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have affixed their hands.

COUNTY OF SAN MATEO

By: _____
President, Board of Supervisors, San Mateo County

Date: _____

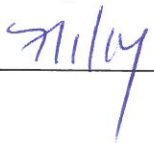
ATTEST:

By: _____
Clerk of Said Board

StarVista



Contractor's Signature

Date:  _____

**STARVISTA
SERVICES
JULY 1, 2011 – JUNE 30, 2015**

In consideration of the payments set forth in Exhibit “B”, Contractor shall provide the following services:

StarVista shall provide services available to adolescents throughout San Mateo County at the StarVista Insights Adolescent Treatment Program located at 609 Price Street, Suite 101, Redwood City and at 333 Gellert Blvd, Suite 206, Daly City. Services may be provided at other sites in San Mateo County if sites are available. Delivery of the program includes the cost of staff, materials, and research.

1. StarVista’s Insights Adolescent Treatment Program will provide services for

145 adolescents per year with each client receiving 12 - 20 weeks of service, which may include any or all of the following:

Assessment Session
Individual Session
Multi-Family Groups/Family Sessions
Gender Specific Weekly Groups

2. StarVista’s Insights Adolescent Treatment program will provide indirect Program services that support programming including

Supervision Sessions
Data Collection

EXHIBIT B2

PAYMENTS AND RATES
GIRLS Program at Youth Services Center and StarVista Offices

In consideration of the services provided by Contractor in Exhibit "A," County shall pay Contractor based on the following fee schedule:

- A. Contractor shall be paid for actual services provided up to a maximum annual amount of **SIX HUNDRED SEVEN THOUSAND TWO HUNDRED DOLLARS (\$607,200)** for the term of the contract.
- B. The maximum amount of the annual payment shall be **ONE HUNDRED SIXTY FIVE THOUSAND SIX HUNDRED DOLLARS (\$165,600)** each for FY 2014-15.

Payments shall be made according to the following schedule:

Service	Hours/Year	Rate/Hour	Total Amount/Year
Assessments	FY 11-12 192 hours	\$75.71	FY 11-12 \$14,536.32
	FY 12-13 288 hours		FY 12-13 \$21,804.48
	FY 13-14 288 hours		FY 13-14 \$21,804.48
	FY 14-15 288 hours		FY 14-15 \$21,804.48
Multi-Family Groups/Family Sessions	FY 11-12 96 hours	\$75.71 x 2 = \$151.42	FY 11-12 \$14,536.32
	FY 12-13 192 hours		FY 12-13 \$29,072.64
	FY 13-14 192 hours		FY 13-14 \$29,072.64
	FY 14-15 192 hours		FY 14-15 \$29,072.64
Gender Specific, Outpatient CBT Groups	FY 11-12 192 hours	\$75.71 x 2 = \$151.42	FY 11-12 \$29,072.64
	FY 12-13 288 hours		FY 12-13 \$43,608.96
	FY 13-14 288 hours		FY 13-14 \$43,608.96
	FY 14-15 288 hours		FY 14-15 \$43,608.96
Individual Sessions	FY 11-12 144 hours	\$75.71	FY 11-12 \$10,902.24
	FY 12-13 246 hours		FY 12-13 \$18,624.66
	FY 13-14		FY 13-14

	246 hours		\$18,624.66
	FY 14-15 246 hours		FY 14-15 \$18,624.66
Intern Services	FY 11-12 864 hours	\$22.60	FY 11-12 \$19,526.40
	FY 12-13 864 hours		FY 12-13 \$19,526.40
	FY 13-14 864 hours		FY 13-14 \$19,526.40
	FY 14-15 864 hours		FY 14-15 \$19,526.40
Supervision	FY 11-12 192 hours	\$75.71	FY 11-12 \$14,536.32
	FY 12-13 288 hours		FY 12-13 \$21,804.48
	FY 13-14 288 hours		FY 13-14 \$21,804.48
	FY 14-15 288 hours		FY 14-15 \$21,804.48
Data Collection	FY 11-12 104 hours	\$50.85	FY 11-12 \$5,288.40
	FY 12-13 154 hours		FY 12-13 \$ 7,830.90
	FY 13-14 154 hours		FY 13-14 \$ 7,830.90
	FY 14-15 154 hours		FY 14-15 \$ 7,830.90
Other Direct Costs—Supplies @ \$600; Food @ \$600; Materials @ \$600; Transportation @ \$201.36			FY 11-12 \$2,001.36
Other Direct Costs—Supplies @ \$1,000; Food @ \$1,000; Materials @ \$1,000; Transportation @ \$327.39			FY 12-13 \$3,327.48
			FY 13-14 \$3,327.48
			FY 14-15 \$3,327.48
YEARLY TOTAL			FY 11-12 \$110,389
			FY 12-13 \$ 165,600
			FY 13-14 \$ 165,600
			FY 14-15 \$ 165,600
TOTAL		--	\$607,200.00

D. Contractor shall notify County of changes in the number of hours or type of services, in

writing, in advance. Such changes shall be approved by the Chief Probation Officer or his designee. Contractor shall not be paid for services delivered in excess of those in the schedule above. Notwithstanding, the amount of the contract for the contract term shall not exceed **SIX HUNDRED SEVEN THOUSAND TWO HUNDRED DOLLARS (\$607,200).**

- E. Payment shall be made upon receipt of Contractor's quarterly invoice for actual services delivered and approved by the Chief Probation Officer or his designee within thirty (30) working days. All invoices should provide supporting documentation of units of services delivered as well as any receipts for any direct costs purchased for the program. County shall have the right to withhold payment if it determines that the quantity and quality of work performed is unacceptable.
- F. Contractor shall email invoices and activity reports to Noelle Vergara, Management Analyst at nvergara@smcgov.org and Sio Hung (Fanny) Ung, Fiscal Office Specialist at sung@smcgov.org. Emailed invoices and activity reports need not be signed. Contractor shall also mail original, signed, hard copies of invoices and activity reports to: Noelle Vergara, Management Analyst, San Mateo County Probation Department, 222 Paul Scannell Drive, San Mateo, CA 94402.
- G. Contractor shall submit invoices and activity reports according to the schedule below:

Service Period	Invoice Due Date	Report Content
July 1, 2011 – September 30, 2011	October 15, 2011	Services delivered
October 1, 2011 – December 31, 2011	January 15, 2012	Services delivered
January 1, 2012 – March 31, 2012	April 15, 2012	Services delivered
April 1, 2012 – June 30, 2012	July 5, 2012	Services delivered
July 1, 2011– June 30, 2012	July 31, 2012	Services delivered and program outcomes
July 1, 2012 – September 30, 2012	October 15, 2012	Services delivered
October 1, 2012 – December 31, 2012	January 15, 2013	Services delivered
January 1, 2013 – March 31, 2013	April 15, 2013	Services delivered
April 1, 2013 – June 30, 2013	July 5, 2013	Services delivered
July 1, 2012 – June 30, 2013	July 31, 2013	Services delivered and program outcomes
July 1, 2013 – September 30, 2013	October 15, 2013	Services delivered
October 1, 2013 – December 31, 2013	January 15, 2014	Services delivered
January 1, 2014 – March 31, 2014	April 15, 2014	Services delivered
April 1, 2014 – June 30, 2014	July 5, 2014	Services delivered

July 1, 2013 – June 30, 2014	July 31, 2014	Services delivered and program outcomes
July 1, 2014 – September 30, 2014	October 15, 2014	Services delivered
October 1, 2014 – December 31, 2014	January 15, 2015	Services delivered
January 1, 2015 – March 31, 2015	April 15, 2015	Services delivered
April 1, 2015 – June 30, 2015	July 5, 2015	Services delivered and program outcomes

- H. Payment for services provided is contingent upon the availability of County, State, or Federal funds. In the event the State or the Federal government does not appropriate the necessary funds as part of either or both of their budgets, the County shall not be liable for any payment whatsoever.

**STARVISTA
PROGRAM MONITORING
JULY 1, 2011 – JUNE 30, 2015**

Contractor agrees to participate in the San Mateo County Juvenile Justice Coordinating Council (JJCC) evaluation subcommittee and to provide both the County and the County's Evaluation Services Contractor with individual-level data on mandated and agreed-to performance measures as needed and at least twice per year.

Additionally, as part of Juvenile Justice Crime Prevention Act (JJCPA) funding, contractor agrees to have all youth participating in program subject to reporting on 6 state-mandated outcomes that include:

- If minor was **arrested** during the 180 days since program entry
- If minor was **detained in juvenile hall** during the 180 days since program entry
- If minor **completed probation**, if applicable, during the 180 days since program entry
- If minor **had a probation violation**, if applicable, during the 180 days since program entry
- If minor **completed court-ordered restitution**, if applicable, during the 180 days since entry
- If minor **completed court-ordered community service**, if applicable, during the 180 days since entry

Contractor shall provide a quarterly invoice that includes supporting documentation of actual units of services delivered by specific program service and supporting expenditure documentation using the form attached and printed on the Contractor's letterhead. Contractor will also submit a quarterly narrative of highlights of and challenges to the programming. Contractor shall provide an annual performance outcome report using the form attached and printed on the Contractor's letterhead.

Contractor shall demonstrate the following outcomes:

- Percentage of participants will make progress towards identified goal;
- Percentage of participants will show improvement in decision-making and relationship skills;

	Youth Participating in Program			
Performance Measure	FY 11-12	FY 12-13	FY 13-14	FY 14-15
Percentage of participants that will make progress towards their identified goal	60%	60%	60%	60%
Percentage of participants that show improvement in decision-making and relationship building skills	60%	60%	60%	60%