



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** May 28, 2013  
**Board Meeting Date:** June 18, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** 4/5ths

**To:** Honorable Board of Supervisors  
**From:** James C. Porter, Director of Public Works  
**Subject:** Fee Schedule for the San Carlos and Half Moon Bay Airports

**RECOMMENDATION:**

Adopt a Resolution authorizing adoption of an amended Airport Fee Schedule for the use of facilities at the San Carlos and Half Moon Bay Airports effective July 1, 2013.

**BACKGROUND:**

Your Board has previously adopted resolutions establishing a schedule of fees for the use of facilities at the San Carlos and Half Moon Bay Airports including automatic rate adjustments for aircraft hangar, T-shade, tiedown and storage fees based on the change in the Bay Area Consumer Price Index (CPI) during each of the succeeding three years.

The Airports Division's operating revenue is financed primarily with various fees for the use of Airport facilities. The current Airport Fee Schedule and automatic CPI rate adjustments adopted by your Board on May 24, 2011 will expire June 30, 2014.

**DISCUSSION:**

The proposed amended Airport Fee Schedule your Board is requested to adopt includes:

1. Increasing the fees for aircraft hangar, T-shade and tiedown use at the San Carlos Airport by 2.4% based on the increase in CPI over the previous year.
2. Adjusting aircraft hangar, T-shade and tiedown fees each succeeding July 1 to reflect the increase or decrease in the CPI through June 30, 2016.
3. Reducing the monthly rental fees for airport storage rooms by 48% at the San Carlos and Half Moon Bay Airports.

Discussion with airport tenants and a study of similar fees at Bay Area airports support reducing the fee for storage room use at the San Carlos and Half Moon Bay Airports. Currently, the storage room occupancy rate is 65% at the San Carlos and Half Moon Bay Airports. Reducing the storage room fee by 48% will better reflect the fair market value for storage room fees as charged by other Bay Area airports, and is expected to improve the occupancy rate.

The airport pilots associations have been notified of the proposed fee changes and the date when your Board will consider the Airport Fee Schedule.

County Counsel has reviewed and approved the Resolution as to form.

The proposed Airport Fee Schedule, effective July 1, 2013, reflects the foregoing and is attached to the Resolution.

Approval of this action will contribute to the Shared Vision 2025 outcome of a Livable Community by ensuring that appropriate fee schedules are established to allow the County Airports to continue to be economically self-sufficient and have adequate funding to finance safety, security and infrastructure improvements.

**FISCAL IMPACT:**

The increase in revenue to the Airport Fund from the rate adjustments recommended for July 1, 2013 is estimated at \$35,000 for the first year. This amount includes the 2.4% CPI increase and the reduction of the storage rate by 48% (with an estimated increase of the storage room occupancy rate to 90%). Increases or decreases from the three-year annual automatic CPI adjustments for hangar, T-shade and tiedown fees would depend on the change in the CPI during those subsequent years.

There is no impact to the General Fund.