

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AMENDMENT NO. 5 TO THE MASTER  
SUBSCRIPTION AGREEMENT WITH WORKDAY INC., EXTENDING THE SERVICES  
TO THE EXISTING WORKDAY SUBSCRIPTION, INCREASING THE AMOUNT BY  
\$615,938 FOR A NEW NOT-TO-EXCEED AMOUNT OF \$13,117,539, AND  
INCORPORATING CHANGES RELATED TO THE TRANSITION FROM IRON  
MOUNTAIN TO NCC GROUP FOR THE SOFTWARE ESCROW SERVICES**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on September 10, 2013, the County entered into an Agreement with Workday, Inc. for new HR/Payroll system subscriptions services with a term of September 10, 2013 through September 9, 2018, in the amount of \$3,834,450; and

**WHEREAS**, on September 4, 2018, the parties amended the Agreement for continued subscription services, extending the term through September 9, 2021, and increasing the amount by \$2,552,778 for a new not-to-exceed amount of \$6,387,228;and

**WHEREAS**, on July 21, 2020, the parties amended the Agreement, adding the Prism Reporting Module and Workday Analytics to the existing Workday subscription, increasing the amount by \$174,630 for a new not-to-exceed amount of \$6,561,858; and

**WHEREAS**, on August 3, 2021, the parties amended the Agreement for continued subscription services, extending the term through September 9, 2026, and increasing the amount by \$5,669,862 for a new not-to-exceed amount of \$12,680,769; and

**WHEREAS**, on August 3, 2021, the Board approved the aforementioned contract extension and not-to-exceed amount increase to \$12,680,769, however, due to a calculation error the total amount should have been \$12,231,720; and

**WHEREAS**, on January 25, 2022, the parties amended the Agreement, adding the Workday Expenses Module, increasing the amount by \$269,881 and correcting the calculation error for a new not-to-exceed amount of \$12,501,601; and

**WHEREAS**, the County is a beneficiary to Workday's software escrow agreement with NCC GROUP, which recently acquired the escrow services previously performed for Workday by Iron Mountain; and

**WHEREAS**, the parties wish to amend the Agreement, adding the Workday Success Plans Module and continuing subscription to the People Analytics Module, increasing the amount by \$615,938 for a new not-to-exceed amount of \$13,117,539; and incorporating changes related to the transition from Iron Mountain to NCC GROUP for the software escrow service; and

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the request for proposals process is waived and that the President of this Board of Supervisors be and is hereby authorized and directed to execute said Amendment for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto; and

**BE IT FURTHER RESOLVED** that the Human Resources Director or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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