

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH CSG CONSULTANTS, INC. TO PROVIDE PLAN REVIEW SERVICES, INCREASING THE AMOUNT BY \$76,500 TO AN AMOUNT NOT TO EXCEED \$176,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, a Request for Quotation (RFQ) was issued in June 2015 for a consultant to provide plan review services; and

WHEREAS, the Selection Committee recommended the execution of an agreement with CSG Consultants, Inc. based on its experience in the public sector, cost-effectiveness, and knowledge of the building permitting process; and

WHEREAS, on July 16, 2015 the Planning and Building Department entered into an agreement with CSG Consultants, Inc. for the amount of \$90,000; and

WHEREAS, on July 1, 2016; the Department amended the agreement to increase the budget by \$9,500, with a not to exceed amount of \$99,500 (“Amendment No. 1”); and

WHEREAS, both parties wish to amend the Agreement by increasing the budget by \$76,500 to an amount not to exceed \$176,000 (“Amendment No. 2”); and

WHEREAS, this Board has been presented with the Amendment and has examined and approved it as to both form and content and desires to enter into it.

NOW THEREFORE, BE IT RESOLVED that the President of the Board be, and is hereby authorized and directed to execute said Amendment for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Community Development Director, or the Director's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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