

## **RESOLUTION NO. 073344**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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### **RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO MTC AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING THE ASSURANCE TO COMPLETE THE PROJECT**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Department of Public Works of San Mateo County (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for \$837,000 in funding assigned to MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Program (STP) funding, Congestion Mitigation and Air Quality Improvement (CMAQ) funding, Transportation Alternatives (TA)/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for Bicycle Lane Improvements/Additions on Sand Hill Road near I-280 (herein referred to as PROJECT) for the Active Transportation Program (herein referred to as PROGRAM); and

**WHEREAS**, the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (Public Law 112-141, July 6, 2012) and any extensions or successor legislation for continued funding (collectively, MAP 21) authorize various federal funding programs including, but

not limited to the Surface Transportation Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149) and the Transportation Alternatives Program (TA) (23 U.S.C. § 213); and

**WHEREAS**, state statutes, including California Streets and Highways Code §182.6, §182.7, and §2381(a)(1), and California Government Code §14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

**WHEREAS**, pursuant to MAP-21, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally-significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the federal Transportation Improvement Program (TIP); and

**WHEREAS**, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

**WHEREAS**, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of REGIONAL DISCRETIONARY FUNDING; and

**WHEREAS**, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING; and

**WHEREAS**, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency

stating the following:

- the commitment of any required matching funds; and
- that the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING; and
- that the PROJECT will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
- the assurance of the sponsor to complete the PROJECT as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
- that the PROJECT will have adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and
- that the PROJECT will comply with all project-specific requirements as set forth in the PROGRAM; and
- that APPLICANT has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans. FHWA, and CTC on all communications, inquiries or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded

transportation and transit projects implemented by APPLICANT; and

- in the case of a transit project, the PROJECT will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region; and
- in the case of a highway project, the PROJECT will comply with MTC Resolution No. 4104, which sets forth MTC's Traffic Operations System (TOS) Policy to install and activate TOS elements on new major freeway projects; and
- in the case of an RTIP project, state law requires PROJECT be included in a local congestion management plan, or be consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and

**WHEREAS**, that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

**WHEREAS**, there is no legal impediment to APPLICANT making applications for the funds; and

**WHEREAS**, there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

**WHEREAS**, APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with MTC for REGIONAL

DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

**WHEREAS**, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with the filing of the application.

**NOW, THEREFORE, BE IT RESOLVED** that the APPLICANT is authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under MAP-21 or continued funding; and be it further

**RESOLVED** that APPLICANT will provide any required matching funds; and be it further

**RESOLVED** that APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING; and be it further

**RESOLVED** that APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation and transit projects, and has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquiries or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-

funded transportation and transit projects implemented by APPLICANT; and be it further

**RESOLVED** that PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP; and be it further

**RESOLVED** that APPLICANT has reviewed the PROJECT and has adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and be it further

**RESOLVED** that PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and be it further

**RESOLVED** that, in the case of a transit project, APPLICANT agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution No. 3866, revised; and be it further

**RESOLVED** that, in the case of a highway project, APPLICANT agrees to comply with the requirements of MTC's Traffic Operations System (TOS) Policy as set forth in MTC Resolution No. 4104; and be it further

**RESOLVED** that, in the case of an RTIP project, PROJECT is included in a local congestion management plan, or is consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and be it further

**RESOLVED** that APPLICANT is an eligible sponsor of REGIONAL

DISCRETIONARY FUNDING funded projects; and be it further

**RESOLVED** that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and be it further

**RESOLVED** that there is no legal impediment to APPLICANT making applications for the funds; and be it further

**RESOLVED** that there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and be it further

**RESOLVED** that APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and be it further

**RESOLVED** that a copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and be it further

**RESOLVED** that the MTC is requested to support the application for the PROJECT described in the resolution, and if approved, to include the PROJECT in MTC's federal TIP upon submittal by the project sponsor for TIP programming.

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**PROJECT PROGRAMMING REQUEST**

DTP-0001 (Revised July 2013)

General Instructions

|                                                                                                                                                                                                                                                                                                                                                                     |                                                 |              |                                                                    |                                                                    |                  |                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------|--------------------------------------------------------------------|--------------------------------------------------------------------|------------------|-------------------------------------|
| <input checked="" type="checkbox"/> New Project                                                                                                                                                                                                                                                                                                                     |                                                 |              |                                                                    |                                                                    | Date:            | 6/19/14                             |
| District                                                                                                                                                                                                                                                                                                                                                            | EA                                              | Project ID   | PPNO                                                               | MPO ID                                                             | TCRP No.         |                                     |
| 04                                                                                                                                                                                                                                                                                                                                                                  |                                                 |              |                                                                    |                                                                    |                  |                                     |
| County                                                                                                                                                                                                                                                                                                                                                              | Route/Corridor                                  | PM Bk        | PM Ahd                                                             | Project Sponsor/Lead Agency                                        |                  |                                     |
| SM                                                                                                                                                                                                                                                                                                                                                                  | N/A                                             |              |                                                                    | County of San Mateo, Department of Public Works                    |                  |                                     |
|                                                                                                                                                                                                                                                                                                                                                                     |                                                 |              |                                                                    | MPO                                                                | Element          |                                     |
|                                                                                                                                                                                                                                                                                                                                                                     |                                                 |              |                                                                    | MTC                                                                | Local Assistance |                                     |
| Project Manager/Contact                                                                                                                                                                                                                                                                                                                                             |                                                 | Phone        |                                                                    | E-mail Address                                                     |                  |                                     |
| Hanieh Houshmandi                                                                                                                                                                                                                                                                                                                                                   |                                                 | 650-599-1481 |                                                                    | <a href="mailto:hhoushmandi@smcgov.org">hhoushmandi@smcgov.org</a> |                  |                                     |
| <b>Project Title</b>                                                                                                                                                                                                                                                                                                                                                |                                                 |              |                                                                    |                                                                    |                  |                                     |
| Resurfacing and Restriping of Sand Hill Road at Highway 280 in the Unincorporated San Mateo County                                                                                                                                                                                                                                                                  |                                                 |              |                                                                    |                                                                    |                  |                                     |
| <b>Location, Project Limits, Description, Scope of Work</b>                                                                                                                                                                                                                                                                                                         |                                                 |              |                                                                    |                                                                    |                  | <input type="checkbox"/> See page 2 |
| Sand Hill Road at the Highway 280 interchange in the Unincorporated San Mateo County. Work includes grinding and placing an asphalt concrete overlay on existing pavement, pavement repair, safety fencing, signage and pavement striping and markers.                                                                                                              |                                                 |              |                                                                    |                                                                    |                  |                                     |
| <input type="checkbox"/> Includes ADA Improvements                                                                                                                                                                                                                                                                                                                  |                                                 |              | <input checked="" type="checkbox"/> Includes Bike/Ped Improvements |                                                                    |                  |                                     |
| <b>Component</b>                                                                                                                                                                                                                                                                                                                                                    | <b>Implementing Agency</b>                      |              |                                                                    |                                                                    |                  |                                     |
| PA&ED                                                                                                                                                                                                                                                                                                                                                               | County of San Mateo, Department of Public Works |              |                                                                    |                                                                    |                  |                                     |
| PS&E                                                                                                                                                                                                                                                                                                                                                                | County of San Mateo, Department of Public Works |              |                                                                    |                                                                    |                  |                                     |
| Right of Way                                                                                                                                                                                                                                                                                                                                                        | County of San Mateo, Department of Public Works |              |                                                                    |                                                                    |                  |                                     |
| Construction                                                                                                                                                                                                                                                                                                                                                        | County of San Mateo, Department of Public Works |              |                                                                    |                                                                    |                  |                                     |
| <b>Purpose and Need</b>                                                                                                                                                                                                                                                                                                                                             |                                                 |              |                                                                    |                                                                    |                  | <input type="checkbox"/> See page 2 |
| Overlay project will extend the asphalt concrete pavement life and improve the pavement condition index (PCI) for the section of Sand Hill Road which crosses the Highway 280 interchange. Enhanced bicycle striping will provide more visible separation between cyclists and motorists and improve safety.                                                        |                                                 |              |                                                                    |                                                                    |                  |                                     |
| <b>Project Benefits</b>                                                                                                                                                                                                                                                                                                                                             |                                                 |              |                                                                    |                                                                    |                  | <input type="checkbox"/> See page 2 |
| Improve the pavement condition/PCI of the section of Sand Hill Road which crosses the Highway 280 interchange listed above for the benefit of the traveling public and extend the useful life of the facility by at least 15 years. Improve safety of bicylists and traveling motorists by more clearly defining bicycle lanes with more visible pavement markings. |                                                 |              |                                                                    |                                                                    |                  |                                     |
| <input type="checkbox"/> Supports Sustainable Communities Strategy (SCS) Goals                                                                                                                                                                                                                                                                                      |                                                 |              | <input type="checkbox"/> Reduces Greenhouse Gas Emissions          |                                                                    |                  |                                     |
| <b>Project Milestone</b>                                                                                                                                                                                                                                                                                                                                            |                                                 |              |                                                                    |                                                                    | <b>Proposed</b>  |                                     |
| Project Study Report Approved                                                                                                                                                                                                                                                                                                                                       |                                                 |              |                                                                    |                                                                    | N/A              |                                     |
| Begin Environmental (PA&ED) Phase                                                                                                                                                                                                                                                                                                                                   |                                                 |              |                                                                    |                                                                    | 10/01/14         |                                     |
| Circulate Draft Environmental Document                                                                                                                                                                                                                                                                                                                              |                                                 |              |                                                                    | Document Type                                                      | N/A              |                                     |
| Draft Project Report                                                                                                                                                                                                                                                                                                                                                |                                                 |              |                                                                    |                                                                    | 10/15/14         |                                     |
| End Environmental Phase (PA&ED Milestone)                                                                                                                                                                                                                                                                                                                           |                                                 |              |                                                                    |                                                                    | 10/15/14         |                                     |
| Begin Design (PS&E) Phase                                                                                                                                                                                                                                                                                                                                           |                                                 |              |                                                                    |                                                                    | 11/01/14         |                                     |
| End Design Phase (Ready to List for Advertisement Milestone)                                                                                                                                                                                                                                                                                                        |                                                 |              |                                                                    |                                                                    | 03/30/15         |                                     |
| Begin Right of Way Phase                                                                                                                                                                                                                                                                                                                                            |                                                 |              |                                                                    |                                                                    | N/A              |                                     |
| End Right of Way Phase (Right of Way Certification Milestone)                                                                                                                                                                                                                                                                                                       |                                                 |              |                                                                    |                                                                    | N/A              |                                     |
| Begin Construction Phase (Contract Award Milestone)                                                                                                                                                                                                                                                                                                                 |                                                 |              |                                                                    |                                                                    | 07/15/15         |                                     |
| End Construction Phase (Construction Contract Acceptance Milestone)                                                                                                                                                                                                                                                                                                 |                                                 |              |                                                                    |                                                                    | 11/01/15         |                                     |
| Begin Closeout Phase                                                                                                                                                                                                                                                                                                                                                |                                                 |              |                                                                    |                                                                    | 11/01/15         |                                     |
| End Closeout Phase (Closeout Report)                                                                                                                                                                                                                                                                                                                                |                                                 |              |                                                                    |                                                                    | 12/30/15         |                                     |

**ADA Notice**

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# PROJECT PROGRAMMING REQUEST

DTP-0001 (Revised May 2013)

General Instructions

| <input checked="" type="checkbox"/> New Project                                                    |    |            |      |        | Date:    | 6/19/14 |
|----------------------------------------------------------------------------------------------------|----|------------|------|--------|----------|---------|
| District                                                                                           | EA | Project ID | PPNO | MPO ID | TCRP No. |         |
| 04                                                                                                 |    |            |      |        |          |         |
| <b>Project Title</b>                                                                               |    |            |      |        |          |         |
| Resurfacing and Restriping of Sand Hill Road at Highway 280 in the Unincorporated San Mateo County |    |            |      |        |          |         |
| <b>Additional Information</b>                                                                      |    |            |      |        |          |         |
|                                                                                                    |    |            |      |        |          |         |

## ADA Notice

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STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

# PROJECT PROGRAMMING REQUEST

DTP-0001 (Revised July 2013)

Date: 6/19/14

| District                                                                                                                 | County | Route | EA | Project ID | PPNO | TCRP No. |
|--------------------------------------------------------------------------------------------------------------------------|--------|-------|----|------------|------|----------|
| 04                                                                                                                       | SM     | N/A   |    |            |      |          |
| <b>Project Title:</b> Resurfacing and Restriping of Sand Hill Road at Highway 280 in the Unincorporated San Mateo County |        |       |    |            |      |          |

| Proposed Total Project Cost (\$1,000s) |       |       |       |       |       |       |        | Notes |
|----------------------------------------|-------|-------|-------|-------|-------|-------|--------|-------|
| Component                              | Prior | 14/15 | 15/16 | 16/17 | 17/18 | 18/19 | 19/20+ | Total |
| E&P (PA&ED)                            |       |       |       |       |       |       |        |       |
| PS&E                                   |       | 86    |       |       |       |       |        | 86    |
| R/W SUP (CT)                           |       |       |       |       |       |       |        |       |
| CON SUP (CT)                           |       |       | 86    |       |       |       |        | 86    |
| R/W                                    |       |       |       |       |       |       |        |       |
| CON                                    |       |       | 861   |       |       |       |        | 861   |
| TOTAL                                  |       | 86    | 947   |       |       |       |        | 1,033 |

| Fund No. 1:                 | Active Transportation Program |       |       |       |       |       |        |       | Program Code   |
|-----------------------------|-------------------------------|-------|-------|-------|-------|-------|--------|-------|----------------|
| Proposed Funding (\$1,000s) |                               |       |       |       |       |       |        |       |                |
| Component                   | Prior                         | 14/15 | 15/16 | 16/17 | 17/18 | 18/19 | 19/20+ | Total | Funding Agency |
| E&P (PA&ED)                 |                               |       |       |       |       |       |        |       |                |
| PS&E                        |                               |       |       |       |       |       |        |       |                |
| R/W SUP (CT)                |                               |       |       |       |       |       |        |       |                |
| CON SUP (CT)                |                               |       | 76    |       |       |       |        | 76    |                |
| R/W                         |                               |       |       |       |       |       |        |       |                |
| CON                         |                               |       | 761   |       |       |       |        | 761   |                |
| TOTAL                       |                               |       | 837   |       |       |       |        | 837   |                |

| Fund No. 2:                 | Local Fund-San Mateo County |       |       |       |       |       |        |       | Program Code   |
|-----------------------------|-----------------------------|-------|-------|-------|-------|-------|--------|-------|----------------|
| Proposed Funding (\$1,000s) |                             |       |       |       |       |       |        |       |                |
| Component                   | Prior                       | 14/15 | 15/16 | 16/17 | 17/18 | 18/19 | 19/20+ | Total | Funding Agency |
| E&P (PA&ED)                 |                             |       |       |       |       |       |        |       |                |
| PS&E                        |                             | 86    |       |       |       |       |        | 86    |                |
| R/W SUP (CT)                |                             |       |       |       |       |       |        |       |                |
| CON SUP (CT)                |                             |       | 10    |       |       |       |        | 10    |                |
| R/W                         |                             |       |       |       |       |       |        |       |                |
| CON                         |                             |       | 100   |       |       |       |        | 100   |                |
| TOTAL                       |                             | 86    | 110   |       |       |       |        | 196   |                |