

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH AMINTO CONSULTING, LLC FOR SUPPORT AND ASSISTANCE WITH THE SAN MATEO COUNTY PANDEMIC RECOVERY INITIATIVE, INCREASING THE AMOUNT PAYABLE UNDER THE AGREEMENT BY \$60,000, FOR A NEW NOT-TO-EXCEED AMOUNT OF \$235,000 AND EXTENDING THE TERM THROUGH APRIL 30, 2023

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that:

WHEREAS, on March 3, 2020, the County’s Health Officer issued a “Declaration of Local Health Emergency Regarding Novel Coronavirus 2019,” and the County Executive Officer, as the County’s Director of Emergency Services (the “Director”), issued a proclamation of local emergency pursuant to Government Code section 8630 and Chapter 2.46 of the County’s Ordinance Code, which proclamation was ratified by the Board of Supervisors (the “Board”) on March 10, 2020, pursuant to Government Code section 8630, and extended by the Board on April 7, 2020, until such time as the local emergency is terminated (the “COVID-19 Local Emergency”); and

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency related to COVID-19 throughout the State of California; and

WHEREAS, on March 13, 2020, the President of the United States proclaimed that the COVID-19 outbreak in the United States constituted a national emergency, beginning March 1, 2020; and

WHEREAS, on March 24, 2020, the Board approved Resolution No. 077305 which, pursuant to Government Code Section 25502.7, authorized the Director to execute agreements for goods and services up to and including \$500,000, and any amendments to such agreements within such fiscal provisions; and

WHEREAS, on January 27, 2022, in furtherance of the County's efforts to save lives and protect health and safety in response to the COVID-19 emergency as declared by the federal, state, and local governments, the County entered into an agreement with Aminto Consulting, LLC ("Aminto Consulting") for support and assistance with the San Mateo County Pandemic Recovery Initiative in an amount not to exceed \$175,000 and a term ending December 1, 2022 ("Agreement"); and

WHEREAS, over the past year, Aminto Consulting has assisted the County's pandemic recovery team ("Recovery Team") with project development, tracking and monitoring project progress, researching best recovery practices, working with community partners on the workforce development and small business grant programs, developing PowerPoint presentations for this Board, Recovery Coordination Council, Vaccination Communication Equity Working Group, and many other assignments; and

WHEREAS, due to the ongoing negative impacts of the pandemic, the County is continuing to provide programs and grants to support local small businesses, socially and economically disadvantaged children and families, and workers negatively impacted by the pandemic, and Aminto Consulting's services are needed to assist the Recovery Team with these critical efforts, including allocation and distribution of the County's 2023 Summer Enrichment Grant Program and the expanded North Fair Oaks Small Business Grant Program, preparation of the quarterly American Rescue Plan Act (ARPA) reports in January and April of 2023, and other assignments as needed through the end of April 2023; and

WHEREAS, the Agreement was signed by the Director under the authority granted by Board Resolution No. 077305 and, since then, County staff employed informal procurement methods to select Aminto Consulting as the responsible provider

available for support and assistance with the San Mateo County Pandemic Recovery Initiative, in accordance with applicable procurement requirements under ARPA; and

WHEREAS, the Board desires to amend the Agreement, effective December 2, 2022, to increase the amount payable by \$60,000, for a new not-to-exceed amount of \$235,000, and to extend the term through April 30, 2023 (“Amendment”).

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED THAT the County Executive, or designee(s), is authorized and directed to execute the Amendment for and on behalf of the County.

BE IT FURTHER RESOLVED THAT the County Executive, or designee(s), is hereby authorized to execute additional amendments to the Agreement which further modify the County’s maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

BE IT FURTHER RESOLVED THAT the County Executive, or designee(s), is hereby authorized to fund the Amendment with ARPA funds, to the extent such funds are available and eligible, and, to the extent appropriate, further authorized to apply other County, state and/or federal funds that may be made available in connection with the County's response to the COVID-19 pandemic for all or a portion of the monies expended on the Amendment .

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