

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH COMMERCIAL INSTALLATION COMPANY TO PROVIDE INSTALLATION, CONFIGURATION, AND REMOVAL SERVICES FOR COUNTY-OWNED FURNITURE SYSTEMS, EXTENDING THE TERM FROM SEPTEMBER 30, 2018 TO SEPTEMBER 30, 2019, AND INCREASING THE AMOUNT BY \$151,000, TO A NEW, NOT-TO-EXCEED AMOUNT OF \$250,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Commercial Installation Company (CIC) has worked with the County on projects and provided furniture installation, configuration and removal services for County-owned furniture systems for over 25 years; and

WHEREAS, in 2016, the Department of Public Works (Department) entered into a \$50,000 agreement with CIC to provided furniture installation for tenant improvement projects in support of the County's Integrated Workplace Management System (IWMS); and

WHEREAS, in September 2017, the Department increased the contract by an additional \$49,000 to a new, not-to-exceed amount of \$99,000. The current contract is scheduled to expire on September 30, 2018; and

WHEREAS, CIC has provided services for several projects and has recently been engaged to provide furniture installation for a large remodel at the San Mateo

Medical Center at 222 W. 37th Avenue; and

WHEREAS, the current contract will not support the full cost of the Medical Center's refresh project, or the cost of additional tenant improvement projects within the County; and

WHEREAS, CIC was selected after consideration of three quotes for comparable services and it was determined that CIC is best suited to provide installation of the County's new furniture standard, in addition to, their considerable experience in configuring the County's existing modular system; and

WHEREAS, this Board has been presented with the amendment and has examined and approved it as to both form and content and concurs with the recommendation of the Director of Public Works.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED the President of the Board is hereby authorized and directed to execute said amendment with Commercial Installation Company, increasing the agreement amount by \$151,000, to a new, not-to-exceed amount of \$250,000, and extending the term to September 30, 2019.

BE IT FURTHER RESOLVED THAT, the Director of Public Works, or his designee, is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the

current or revised fiscal provisions.

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