



County of San Mateo

Contract Amendment Coversheet and Contract Amendment for <\$200K

CONTRACT SUMMARY

Contract No:	Contractor Name	Amendment No:
079611	Hope Services	1

THE AGREEMENT HAS CHANGED AS FOLLOWS:

Agreement Amount			
Original Amount:	\$60,000		
Amendment 1 Amount:	N/A		
Amendment 2 Amount:			
Amendment 3 Amount:			
(edit line as needed – add/delete)			
Current Amount:	Addition or Reduction:	New Total:	
\$60,000	N/A	\$60,000	
Agreement Term			
Original Start Date:	May 23, 2023	Original End Term:	July 1, 2024
Amendment 1 Start Date:	May 23, 2023	Amendment 1 End Date:	July 31, 2025
Amendment 2 Start Date:		Amendment 2 End Date:	
Amendment 3 Start Date:		Amendment 3 End Date:	
(edit line as needed – add/delete)			

Paragraph Changes:

3. Term and Termination: Contract is extended to July 31, 2025

Exhibit A is replaced by Exhibit A1

Exhibit B is replaced by Exhibit B1

**AMENDMENT ONE TO MEASURE K GRANT AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
HOPE SERVICES**

THIS AMENDMENT ONE TO THE AGREEMENT, entered into this 9th day of April, 2024, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Hope Services, hereinafter called "Grantee";

W I T N E S S E T H:

WHEREAS, on May 23, 2023 the parties entered into a **Measure K** Grant Agreement ("Agreement") for additional resources (parent support groups, assessment kits, consultations, and hiring additional professionals) for Hope Services to provide mental health, early intervention, and treatment services for children, in an amount not to exceed \$60,000 for a term May 23, 2023 through July 1, 2024; and

WHEREAS, the parties wish to amend the Agreement for **Measure K** funds, to extend the term of the agreement through July 31, 2025 and replace Exhibits A and B in their entirety.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3 of the Agreement is amended to read as follows:

Term & Termination

Subject to compliance with all terms and conditions, the term of this Agreement shall begin May 23, 2023 and continue through July 31, 2025. This Agreement will not automatically renew, nor shall it create any reliance on the possibility of future grants.

County may terminate this Agreement based upon the unavailability of Federal, State, or County funds by providing written notice to Grantee within a reasonable time after County learns of said unavailability of funding. Grantee acknowledges that this Agreement may be subject to approval by the Board of Supervisors, and assumes all risk of possible non-appropriation and non-approval of funds.


County may suspend and/or terminate this Agreement if Grantee fails to comply with the terms of this Agreement and may, in its sole discretion, withhold or cancel pending

and future disbursements of grant funds and/or require Grantee to return some or all of the funds disbursed under this Agreement.

2. Original Exhibits A and B are replaced with Exhibit A1 (rev. April 9, 2024) and Exhibit B1 (rev. April 9, 2024).
3. **All other terms and conditions of the agreement dated May 23, 2023, between the County and Grantee shall remain in full force and effect.**

In witness of and in agreement with this Agreement’s terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Hope Services

<div>DocuSigned by:  063B8D1EA280467...</div>	3/21/2024	Clayton Ng
Contractor Signature	Date	Contractor Name (please print)

For County:

(Signature)
Authorized Designee
County of San Mateo

ROBERTO MANCHIA

(please print name)
Authorized Designee
County of San Mateo

Date

CHIEF FINANCIAL OFFICER

Job Title (please print)

80125-6265

Budget Unit

BOSD2

Measure K JL Code

Exhibit A1 (rev. April 9, 2024)

The County and Grantee agree that the grant funds shall only be used to further the goals of the following Project, described below and in the April 9, 2024 Board transmittal and resolution incorporated herein by reference:

Grantee shall use **Measure K** funds to provide psychiatric medication support and individual counseling to San Mateo County dual diagnosed clients with developmental disabilities and a mental health diagnosis. Grantee will provide an estimated 2 hours of medication services and 13 hours of individual counseling per client, for an estimated total of 10 clients. Medication services will consist of a 1-hour Initial psychiatric evaluation and approximately two 30-minute follow-up appointments to monitor and prescribe mental health medication. Individual counseling will consist of approximately 13 one-hour weekly sessions. Individual counseling sessions will be with a trained mental health clinician and over the course of the weekly sessions, each client will receive a full mental health psychological assessment.

Grantee will purchase assessment kits (to assess behavioral, cognitive, physical, and social-emotional abilities), cover consultant fees for approximately 80 consultations (including nutrition and sleep consultants), and hire new Outreach Specialist, Early Intervention, and Mental Health professionals.

In no event shall the County's fiscal obligation under this Agreement exceed \$60,000.

Exhibit B1 (rev. April 9, 2024)

In accordance with the terms of this Grant Agreement, Grantee will provide, or cause to be provided the services for the Project detailed in Exhibit A1 (rev. April 9, 2024) and will report back to the County regarding various performance measures including, but not limited to, those noted below. Such reporting data shall be delivered to the County no later than July 31, 2025. In addition, Grantee agrees to provide descriptive information about the Project funded by the Measure K grant upon reasonable request of the County, including, but not limited to, the County Executive's Office, the County Communications Officer, or the Supervisorial District Office.

<u>Performance Measure</u>	<u>Target</u>
Provide psychiatric medication support and individual counseling to San Mateo County clients with developmental disabilities and a mental health diagnosis.	Complete
Purchase assessment kits (to assess behavioral, cognitive, physical, and social-emotional abilities)	Complete
Consultation fees for approximately 80 total consultations (including nutrition and sleep consultants)	Complete
Hire Outreach Specialist, Early Intervention, and Mental Health professionals	Complete

Payment will be made within 30 days of receipt of an adequate invoice by the County Executive's Office, Accounting Unit. County shall have the right to withhold payment if County determines the quantity and/or quality of the work performed is unacceptable.

Grantee shall provide County with a written itemized invoice that allows the County to reconcile the work performed. Grantee shall provide a description of monthly expenses, evidence of work performed, or of costs incurred, including, but not limited to, performance measures, timesheets, activity logs, copies of bills, and/or packing slips.

Grantee shall include a written certification that the costs were actually incurred for the Project and that the supporting documentation is true, correct and complete.

All invoices shall include the agreement number, project location, dates of service and specified work completed.

Pursuant to Section 2 of the Grant Agreement, County's total fiscal obligation shall not exceed \$60,000.

Remit invoices to:
County Executive's Office
400 County Center, 1st Floor

Redwood City, CA 94063

Email: CEO_AP_Inbox@smcgov.org